



Meeting of the

CABINET

Wednesday, 8 January 2014 at 5.30 p.m.

AGENDA – SECTION ONE – PACK C

VENUE

Committee Room, 1st Floor, Town Hall, Mulberry Place, 5 Clove Crescent, London, E14 2BG

Members:

Mayor Lutfur Rahman	– (Mayor)
Councillor Ohid Ahmed	– (Deputy Mayor)
Councillor Rofique U Ahmed	– (Cabinet Member for Regeneration)
Councillor Shahed Ali	– (Cabinet Member for Environment)
Councillor Abdul Asad	– (Cabinet Member for Health and Wellbeing)
Councillor Alibor Choudhury	– (Cabinet Member for Resources)
Councillor Shafiqul Haque	– (Cabinet Member for Jobs and Skills)
Councillor Rabina Khan	– (Cabinet Member for Housing)
Councillor Rania Khan	– (Cabinet Member for Culture)
Councillor Oliur Rahman	– (Cabinet Member for Children's Services)

[Note: The quorum for this body is 3 Members].

Committee Services Contact:

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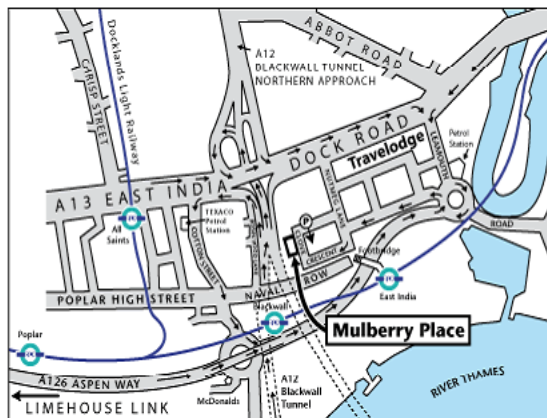
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A Guide to CABINET

Decision Making at Tower Hamlets

As Tower Hamlets operates the Directly Elected Mayor system, **Mayor Lutfur Rahman** holds Executive powers and takes decisions at Cabinet or through Individual Mayoral Decisions. The Mayor has appointed nine Councillors to advise and support him and they, with him, form the Cabinet. Their details are set out on the front of the agenda.

Which decisions are taken by Cabinet?

Executive decisions are all decisions that aren't specifically reserved for other bodies (such as Development or Licensing Committees). In particular, Executive Key Decisions are taken by the Mayor either at Cabinet or as Individual Mayoral Decisions.

The constitution describes Key Decisions as an executive decision which is likely

- a) to result in the local authority incurring expenditure which is, or the making of savings which are, significant having regard to the local authority's budget for the service or function to which the decision relates; or
- b) to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the borough.

Upcoming Key Decisions are published on the website on the 'Forthcoming Decisions' page through www.towerhamlets.gov.uk/committee

Published Decisions and Call-Ins

Once the meeting decisions have been published, any 5 Councillors may submit a Call-In to the Service Head, Democratic Services requesting that a Key Decision be reviewed. This halts the decision until it has been reconsidered.

- The decisions will be published on: **Friday, 10 January 2014**
- The deadline for call-ins is: **Friday, 17 January 2014**

Any Call-Ins will be considered at the next meeting of the Overview and Scrutiny Committee. The Committee can reject the call-in or they can agree it and refer the decision back to the Mayor, with their recommendations, for his final consideration.

Public Engagement at Cabinet

The main focus of Cabinet is as a decision-making body. However there are opportunities for the public to contribute.

1. Public Question and Answer Session

Before the formal Cabinet business is considered, up to 15 minutes are available for public questions on any items of business on the agenda. Please send questions to the clerk to Cabinet (details on the front page) by **5pm the day before the meeting**.

2. Petitions

A petition relating to any item on the agenda and containing at least 30 signatures of people who work, study or live in the borough can be submitted for consideration at the meeting. Petitions must be submitted to the clerk to Cabinet (details on the front page) by: **Thursday, 2 January 2014 (Noon)**

LONDON BOROUGH OF TOWER HAMLETS


CABINET

WEDNESDAY, 8 JANUARY 2014

5.30 p.m.

10. ONE TOWER HAMLETS

10 .1 Fees and Charges 2014/15 (Pages 1 - 44)

Cabinet 8th January 2014	 TOWER HAMLETS
Report of: Chris Holme, Interim Corporate Director of Resources	Classification: Unrestricted
Fees and Charges 2014-15	

Lead Member	Cllr Alibor Choudhury - Cabinet Member for Resources
Originating Officer(s)	Paul Thorogood – Interim Service Head, Finance and HR
Wards affected	All
Community Plan Theme	One Tower Hamlets
Key Decision?	Yes

REASONS FOR URGENCY

The report was not published with the main agenda and arguably there were not five clear days between publication and the meeting. The item was, however, properly forward-planned for this meeting and the report was available for public inspection from the day it was added to the agenda and made available to members. The report was not published earlier due to the large and complicated nature of the report and the need to analyse the fees and charges against the developing budget and medium term financial plan. It is considered necessary for Cabinet to consider this report alongside the medium term financial plan, to ensure that Cabinet is properly informed and that the budget process goes ahead as planned.

1. SUMMARY

1.1 This report details the proposed changes to fees and charges across all directorates, to take effect from 1st April 2014 or at the earliest opportunity.

1.2 Fees and charges fall into two broad categories:

Statutory – those set by the government

Discretionary – those set at the discretion of local authorities.

Whilst the recommendations in this report relate to discretionary charges the statutory charges have been included in the appendices (see **Appendix 5**) to provide the overall picture for the Council.

1.3 The level of inflation (CPI= 2.2%, RPI= 2.6% as at October 2013) is a key factor in determining any recommended changes. However, as the report points out there are several other factors that directorates have considered including service demand, the projected cost of providing the different services and the impact of the general economic situation on the Council's residents.

2. RECOMMENDATIONS

The Mayor in Cabinet is recommended to:-

Chief Executives

Approve the revised fees and charges as set out in **Appendix 1** with effect from 1st April 2014 or at the earliest opportunity.

Communities, Localities and Culture

Approve the revised fees and charges as set out in **Appendix 2** with effect from 1st April 2014 or at the earliest opportunity.

Development and Renewal

Approve the revised fees and charges as set out in **Appendix 3** with effect from 1st April 2014 or at the earliest opportunity.

Education, Social Care and Welfare

Approve the revised fees and charges as set out in **Appendix 4** with effect from 1st April 2014 or at the earliest opportunity.

Licencing Charges

Agree in principle the Licensing charges in **Appendix 6** and refer to the Licensing Committee for final approval.

3. REASONS FOR THE DECISIONS

- 3.1. Fees and charges are reviewed annually as part of the financial and business planning process. This ensures that they are set at the appropriate level for the prevailing economic circumstances and represents good practice in terms of the Council's aim to provide value for money.

4. ALTERNATIVE OPTIONS

- 4.1. Whilst the changes to fees and charges recommended in the report follow a review of existing charges by each directorate, other alternatives can be adopted by Members. The financial impact of any alternatives will need to be reflected in the Council's Medium Term Financial Plan(MTFP).

5. BACKGROUND

- 5.1. The application of fees and charges has an important role to play in helping the Council to achieve its strategic objectives, for example, by:
- Providing a source of funding for re-investment in services;
 - Influencing resident behaviour i.e. controlling service demand whilst, through appropriate discounts/concessions, ensuring that only those who can afford to pay are required to pay;
 - Working as a driver to reduce unit costs.

- 5.2. The Council is committed to optimising its income in a fair and proportionate way.
- 5.3. The authority currently generates some £30.5m through fees and charges, in the main through parking £15.2m, school meals £3.2m, street trading £2.3m, commercial waste £3.3m and planning and building control fees £3.5m. The income generated through fees and charges is reinvested in the associated services. No service seeks to make a surplus from fees and charges income.
- 5.4. The fees and charges fall into two broad categories: (1) statutory charges which are set by statute (this includes most planning fees) and (2) discretionary charges which can be determined by the Council (this includes commercial waste and leisure services). A few charges do not fall clearly into either of these two categories in that they are not under the direct control of the Council: this includes Penalty Charge Notices which are set by local authorities through London Council, with the approval of the Mayor of London and Secretary of State for Communities and Local Government.
- 5.5. Whilst the on-street parking charges are driven by traffic management considerations, a key factor in determining the level of charge for the other main sources of income is the cost of service provision. However, Council policy has largely dictated that the ability of people to pay is a prime consideration.
- 5.6. The table below sets out the key principles guiding the Council’s approach to charging for services.

Fairness	Rationale & Prioritisation	Stability & Predictability
Subsidy should be a conscious choice i.e. a presumption to full cost recovery	Fees and charges should reflect key priorities	The impact of pricing changes should be managed over time where the impact is high
Concessions for services should be logical	There should be a logic for charges for different levels of the same service	Charges should be affordable to both users and the taxpayer
Charges should not provide subsidy to businesses from the taxpayer	Charges should be transparent, clear and simple	Charges should generate income to help delivery capacity, efficiency, and support continuous improvement
A tough stance to be taken on payment avoidance	Charges should take account of the wider market for similar or alternative services	Charges should be communicated to users as soon as practical

- 5.7. All directorates have undertaken a review of their fees and charges as part of the financial and business planning process having regard to these principles. Any

additional income generated from increases will be used to offset the savings requirement in the MTFP.

- 5.8. This year the provision for inflation in the MTFP does not include an assumption that fees and charges will increase. This means that in some circumstances increasing fees and charges will provide additional income over and above that assumed in the MTFP. The main exception to this is where services are managed through trading accounts and fees and charges are levied in order to recover the costs of services.
- 5.9. The general rule is that except in very particular circumstances fees and charges may not be set at such a level as to generate a surplus. Again there are exceptions to this.
- 5.10. Set out below is a more detailed narrative on the outcome of the review process within each directorate. The report sets out where special circumstances apply.

6. CHIEF EXECUTIVES

Electoral Services (Appendix 1, section 1.1)

- 6.1. The Electoral Services generates approximately £4k per annum through fees and charges. Prices were last increased in 2010/11. Following this year's review no further increases are recommended during 2014/15.

Registrars Services (Appendix 1, section 1.2)

- 6.2. Registrar's Services currently generates £600k per annum approximately from a combination of fees from statutory services such as the registration of births, deaths, marriages and civil partnerships but also other services such as citizenship ceremonies, approved premises' licenses etc.
- 6.3. Inflationary increases are proposed for naming and nationality checking services. No other increases are recommended. However, the service will continue to review the prices to ensure they remain competitive.

7. COMMUNITIES, LOCALITIES AND CULTURE

Parking (Appendix 2, section 2.1) [Ring fenced Account]

- 7.1. In setting Parking fees and charges, account has been taken of the current and continuing weak economic situation and its impact on residents and businesses but also the effectiveness of the current level of fees and charges on areas of parking pressure.
- 7.2. Pay and Display fees have been reviewed and it is not proposed that these should increase in 2014/15.

Clean and Green (Appendix 2, section 2.2)

- 7.3. In accordance with the Commercial Waste Contract, each year the contractor [Veolia Environmental Services (VES)] provides the council with the proposal for increases in fees and charges, including inflationary rises and any other factors which will affect the price for the next year. Confirmation of the proposals for 2014/15 from VES is yet to be submitted and agreed. It is prudent that the Commercial waste fees be increased by the 3% in line with the contract cost inflation increase.

Transport and Highways (Appendix 2, section 2.3)

- 7.4. The introduction of a new charge of £120 for “Expedited Highways Enquiry Service” i.e. turnaround within 3 working-day is proposed. Currently, Transport & Highways provide the service within 14 days; there have been enquiries from current customers willing to pay for “Expedited Highways Enquiries Service”. The department carries out on average 235 highways enquiries a year, a third of these customers are expected to take on the “Expedited service”. The introduction of the “Expedited Highways Enquiry” will enable the recovery of the additional cost in providing this new service. This is consistent with the approach taken by Development & Renewal on Land Charges where they offer a standard and expedited service.

Street Trading (Appendix 2, section 2.4) [Markets Trading Account]

- 7.5. There are no proposals to increase prices during 2014/15.

Environmental Protection (Appendix 2, section 2.5)

- 7.6. Inflationary increases are proposed to all Environmental Protection fees and charges in order to maintain cost recovery performance. Where appropriate the smaller charges have been rounded to the nearest equitable sum.
- 7.7. The Animal Warden Service fee for retrieving a dog from the pound is proposed to be increased from £37 to £50. This is to ensure sufficient cost recovery is maintained for the service in covering Veterinary and food cost.

Pest Control (Appendix 2, section 2.6)

- 7.8. All Pest Control fees and charges are proposed to be increased by the rate of Inflation, rounded to the nearest pound to maintain cost recovery performance.

Environmental Commercial (Appendix 2, section 2.7)

- 7.9. Inflationary increases are proposed to all Environmental Commercial fees and charges that are not set statutorily, in order to maintain cost recovery performance. Where appropriate the smaller charges have been rounded to the nearest equitable sum.

Idea Store Learning (Appendix 2, section 2.9)

- 7.10 It is proposed that library fines and charges remain unchanged in 2014/15 except there will be an introduction of charges for a new service of A3 colour printouts, photocopying and internet printouts. It is also proposed that the charges for Premium service book reservations/requests and audio visual requests apply to all aged 16 years and over and remain free for under 16s.

Sports Pitches (Appendix 2, section 2.10)

- 7.11 It is proposed to continue to freeze pitch charges for Borough junior and senior teams as this will enable us to continue to promote sports development and healthy lifestyles within the borough. However charges for out of borough teams are proposed to be increased by 10% to reflect the shortage of provision in the Borough and increased maintenance cost.

8. DEVELOPMENT & RENEWAL (Appendix 3)

- 8.1. The Council generates **£3.8m** a year through charges for various planning and building control services. This includes a range of statutory and discretionary charges are set of charges introduced in July 2012 for discretionary work associated with Street Naming and Numbering (SN&N) applications. All Planning Statutory fees were increased by 15% (under the Town and Country Planning Regulation 2012) following a government announcement.
- 8.2. For 2014/15 the fees and charges will be increased by inflation.
- 8.3. Building Control trading activity must break even year on year, hence, fees and charges relating to the Building Control Trading Account must reflect the cost of the service. A structural review is underway and where appropriate any increases will be delivered in the new financial calendar year.
- 8.4. Street Naming and Numbering fees and charges were introduced during the 2012/13 financial year. The charges were set to test the impact on service demand. These charges are also be part of the Building Control review.

9. EDUCATION, SOCIAL CARE AND WELFARE

Meals Service for Social Service Clients (Appendix 4, section 4.1)

- 9.1. The meals service provides the meals on wheels service, meals to lunch clubs and day services. The service provides meals to elderly and vulnerable adults and currently charges £2.40 per meal for both hot and frozen meals which generates in the region of £320k-350k per annum, depending on fluctuating levels of uptake.
- 9.2. The Meals Service for Social Service Clients remains a heavily subsidised service with the actual cost of meals being on average approximately £7. The majority of other London Boroughs charge for this service in excess of £3 per meal for the service with some being as high as £6; there is therefore the potential to increase the charge further and thus reduce the level of subsidy in the future.

- 9.3. There are no proposals to increase prices during 2014/15.

Day care Services (Appendix 4, section 4.2)

- 9.4. Day services are currently not charged for when clients meet the Council's eligibility criteria of substantial and critical need and the client lives in the Borough.
- 9.5. Charges are however levied on clients attending LBTH day care centres where the placement is made by another local authority.
- 9.6. Current charges range from £44.20 to £64.29 per day, depending on which centre clients attend, and this generates approximately £10k per annum.
- 9.7. The current charges are already believed to be competitive and thus no further increases are proposed for 2014/15.

Extra Care for Sheltered Housing and Supported Living Clients (Appendix 4, section 4.3)

- 9.8. Client contributions towards extra care at sheltered housing is means tested and currently capped at £173.83 per week at Coopers Court, Duncan Court, Donnybrook Court and Sonali Gardens and at £188.16 per week at Sue Starkey and Shipton House.
- 9.9. The cost of extra care for supported living clients, although uncapped, is also means tested using our fairer charging policy.
- 9.10. There are no proposals to change these arrangements as they are in line with the commissioned contracts in place and thus fees and charges will be frozen during 2014/15. Thus current income levels of £400k per annum are not expected to change during 2014/15.

School Meals (Appendix 4, section 4.4) [Trading Account]

- 9.11. The School Meals Service operated by Contract Services continues to provide healthy and nutritious meals to pupils on a daily basis. The menus change each April and November and are designed to meet or exceed the Government's tough nutritional and food based guidelines. For instance, primary menus served in schools have recently been awarded the Food For Life Silver Catering Mark. Contract Services continued to carry out a number of efficiency projects in order to generate savings for the Council and secure a viable future for the service. These efficiencies have been realised to date during the course of 2013/14 and the service is currently projecting a surplus at year end. A request will be made to reinvest any surplus into the service.
- 9.12. Budgetary research and planning has indicated that the global cost prices of food are likely to increase by approximately 4% in 2014/15. There will also be additional pressure on the salary budget with the on-going support by the Council for the London Living Wage. It is estimated that these additional costs will require a further 3p per meal being added to the contract price of the meal to

schools. However, through the careful and effective re-letting of procurement contracts utilising the London Supplies Group Contracts (a groups of neighbouring authorities pooling their needs to obtain improved pricing) continued efficiencies on food costs are anticipated. The Mayor's Free School Meal Project has also increased meal uptake and in turn reduce unit costs.

- 9.13. The contract price charged to schools is not the price charged to pupils which has been recommended to remain the same at £1.90 and £2.00 per meal (primary and secondary respectively) for 2014/15.
- 9.14. The price charged to schools, which will be considered by Schools Forum, is proposed to also remain the same for 2014/15 with a further review in twelve months' time.

Arts and Music (Appendix 4, section 4.5)

- 9.15. There are no proposals to increase fees and charges for activities provided by The Tower Hamlets Arts and Music Education Service (THAMES). However, it may be necessary to review these charges in the next financial year, should the Government reduce the grant that supports the service.

Holiday Childcare schemes (Appendix 4, section 4.6)

- 9.16. The Council runs childcare schemes during schools holiday for both working and non-working parents.
- 9.17. The current charges are £4 per day for non-working parents, £10 per day for working parents between 9am and 5pm, or £14 for an extended 8am-6pm day. These charges generate approximately £50,000 per annum.
- 9.18. Affordable childcare plays an important role in helping parents to work, or engage in education or training that can lead to work, and therefore contributes significantly to Community Plan priorities in relation to child and adult poverty and employment. This is particularly important in school holidays.
- 9.19. It is therefore proposed not to increase the fees for 2014/15. The service would continue to be subsidised by the council to cover the additional running costs which are in the region of £120,000.

Day Nurseries (Appendix 4, section 4.7)

- 9.20. The Day Nurseries provide a front-line service offering high quality childcare. The majority of children accessing this service are vulnerable and have been referred by Social Care or other professionals.
- 9.21. Members have previously set the maximum charge for nursery provision at £180 per week, in practice, for the few cases for which a fee is applicable the prevailing charge has been £148 per week.
- 9.22. There are no proposals to increase prices during 2014/15.

Support Services to Academies and Free Schools (Appendix 4, section 4.8)

- 9.23. The Council provides a range of support services for its schools on a traded basis, which are set out in detail in our online catalogue at www.lbthservicesforschools.co.uk. These services are charged on a full cost recovery basis.
- 9.24. Where appropriate, these services are offered to academies and free schools. In order to cover the additional administrative costs of providing these services to organisations outside local authority control, a pricing policy that adds a 10% administrative charge to the full cost recovery rate was adopted last year. It is proposed to continue with this policy. Academies and Free Schools will also be charged VAT.

10. RESOURCES

- 10.1. There are no fees and charges for consideration.

11. COMMENTS OF THE CHIEF FINANCIAL OFFICER

- 11.1. All directorates have undertaken a review of their fees and charges as part of the financial and business planning process, having regard to the guiding principles detailed in section 5.6.
- 11.2. In general fees and charges recover some or all of the costs of services from users. This generates income which reduces the costs of services to Council tax payers and can also be used to achieve other strategic objectives, such as encouraging the use of services. A decision to charge for or to subsidise services needs to be based on rational considerations.
- 11.3. The Medium Financial Plan inflation contingency figure assumes no additional income will be generated from fees and charges for 2014/15, although some budget decisions made in previous financial years have assumed increases in charges in 2014/15.
- 11.4. If it is decided not to increase charges in line with inflation, this will generally have the impact of increasing the level of subsidy provided by the Council to service users. Once a decision is made to freeze charges, it is difficult to recover the lost income without increasing costs by more than inflation in a future period. The financial implications of freezing charges can therefore be regarded as permanent.

12. CONCURRENT REPORT OF THE ASSISTANT CHIEF EXECUTIVE (LEGAL)

- 12.1. The report proposes increases to existing discretionary fees and charges imposed by the Council or the introduction of new charges. As a general approach –

- To the extent that the report proposes leaving existing charges unchanged, the Council’s relevant powers are not made the subject of detailed legal comments.
 - To the extent that an inflationary increase is proposed to an existing charge, it will be for officers to ensure that such an increase is justifiable by reference to the constraints of the charging power relied upon.
- 12.2. The Council has general power under section 93 of the Local Government Act 2003 (“LGA 2003”) to charge a person for discretionary services, that is, the provision of a service where the Council is authorised, but not required, to provide the service and the person has agreed to its provision. The power applies where there is no other specific statutory power that covers the proposed charge. The income from charges for a service should not exceed the cost of providing the service. Charges may be set differentially, so that users are charged different amounts, for example for parking at different times of the day or for different levels of service.
- 12.3. The Council has power under section 1 of the Localism Act 2011 to do anything that individuals generally may do, subject to specified restrictions and limitations imposed by other statutes. The general power of competence extends to charging for services, but limits on charging are imposed by section 3 of the Localism Act. The Council may only charge for a service under the general power of competence if: (a) it is a discretionary service; (b) the person agrees to the service being provided; and (c) there is no other power to charge for the service, including in section 93 of the LGA 2003. Taking one financial year with another, the income from charges must not exceed the costs of providing the service.
- 12.4. The Environmental Information Regulations 2004 (EIR) place obligations on the Council to make environmental information available to the public. This includes the following information –
- The state of the elements of the environment, such as air and atmosphere, water, soil, land, landscape and natural sites including wetlands, coastal and marine areas, biological diversity and its components, including genetically modified organisms, and the interaction among these elements;
 - Factors affecting or likely to affect the elements of the environment, such as noise or waste.
 - Measures (including administrative measures), such as policies, legislation, plans, programmes, environmental agreements, and activities affecting or likely to affect the elements of the environment and factors affecting them.
 - Cost-benefit and other economic analyses and assumptions used within the framework of these measures and activities.
 - Reports on the implementation of environmental legislation.

- The state of human health and safety, including the contamination of the food chain, where relevant, conditions of human life, cultural sites and built structures inasmuch as they are or may be affected by the state of the elements of the environment or, through those elements, by any of the factors, measures or activities referred to above.
- 12.5. The Council is permitted to charge a reasonable amount to applicants who request environmental information, but may not charge for allowing an applicant: (1) to access any public registers or lists of environmental information held by the Council; or (2) to examine the information at a place made available by the Council for that purpose. In the imposition of any of the discretionary charges proposed in the report for the provision of information, officers must take care that charges are only imposed in the circumstances permitted by the EIR.
- 12.6. In some instances, the report proposes new charges for discretionary services or for something that an individual would be able to charge for. These charges include –
- Charges for photocopying in Idea Stores.
 - Hiring of sports pitches.
 - Support services to academies and free schools.
 - Register of Electors - confirmation letters and street index.
 - Registrar services relating to marriage, civil partnerships and citizenships ceremonies venues, nationality checking, approved premises licences and naming pre application meetings.
- 12.7. Such charges would be covered by either section 93 of the LGA 2003 or section 1 of the Localism Act 2011. Officers must take care that the conditions set out in paragraphs 12.2 and 12.3 are complied with in respect of such charges and that it does not charge for access to information required to be free of charge under the EIR as outlined in paragraph 12.4.
- 12.8. A new charge is proposed for “Expedited Highways Enquiry Service”. It must be understood that some or all of the information which would be the subject of this service would be publicly and freely available. If the enquiry relates to the registers maintained under section 31A of the Highways Act 1980 and section 53 of the New Roads and Street Works Act 1991 and the list of highways maintained at public expense held under section 36 of the Highways Act 1980 then these are public documents and available for inspection free of charge. The Council is obliged to allow access to environmental information as outlined above. That said, it is understood that the Expedited Highways Enquiry Service is a value-added discretionary service, for which the Council may charge.
- 12.9. In respect of some of the proposed charges and payments in the report, the Council’s power to impose them arises from specific statutory powers (other than the general powers in section 93 of the LGA 2003 or section 1 of the Localism Act 2011). These are addressed in detail below, subject to the general approach set out in paragraph 12.1.
- 12.10. A number of increases are proposed to charges by the Council’s street trading service. The Council is empowered by section 32 of the London Local Authorities Act 1990 to charge an amount to cover its reasonable administrative

or other costs in connection with its street trading functions under Part 3 of the Act. This includes the grant or renewal of a licence or temporary licence or a variation to a licence. The Council may also charge for –

- Collection, removal and disposal of refuse or other services rendered to licence holders.
- Street cleansing attributable to street trading.
- Reasonable administrative or other costs incurred in connection with administration of Part 3 of the Act.
- The cost of enforcing Part 3 of the Act.

12.11. Before determining such charges, the Council is required to give notice to licence holders or to a body representative of them and to publish notice of the proposed charges circulating in the relevant areas in which the charges will apply. The notice must be accompanied by a statement showing how the charges have been calculated and the Council is required to provide further information or explanation if requested to do so. The Council must allow at least 28 days from the date of publication of the notice for people to make representations and must consider any representations made. Should the Council determine to impose the proposed street trading charges, then it is required to give notice of them and the date on which they are to be brought into effect.

12.12. An above-inflation increase is proposed to the fee for retrieving a dog from the pound. Pursuant to section 149(5) of the Environmental Protection Act 1990, the Council may charge the person claiming to be the owner all the expenses incurred by reason of the dog's detention plus a further prescribed amount (which has been set at £25 by the Environmental Protection (Stray Dogs) Regulations 1992). So long as the proposed increased fee of £50 does not exceed those two amounts for the dog in question, then the Council may charge the fee.

12.13. Before imposing any new or revised fees and charges, the Council should first have due regard to the need to eliminate unlawful conduct under the Equality Act 2010, the need to advance equality of opportunity and the need to foster good relations between persons who share a protected characteristic and those who don't. Information is contained in the report relevant to these considerations.

13. ONE TOWER HAMLETS CONSIDERATIONS

13.1. The Council has a statutory duty under the Equality Act 2010, the effect of which is summarised in paragraph 12.13 of the report.

13.2. Equality analyses have been undertaken for all services where fees and charge increases are proposed and linked to the delivery of savings (Appendix 7).

13.3. Where appropriate, concessions will be available to groups or individuals in the community where the increase may result in them being excluded from particular activities or subject to any other particular hardship.

14. SUSTAINABLE ACTION FOR A GREENER ENVIRONMENT (SAGE)

14.1. There are no SAGE implications arising from the recommendations of this report.

15. RISK MANAGEMENT IMPLICATIONS

- 15.1. The proposals for increases to fees and charges detailed in this report support the Councils Medium Term Financial Strategy and are necessary to deliver approved savings and achieve a balanced budget.

16. CRIME AND DISORDER REDUCTION IMPLICATIONS

- 16.1. There are no implications arising from the recommendations of this report.

17. EFFICIENCY STATEMENT

- 17.1. Fees and charges are reviewed annually as part of the financial and business planning process. This ensures that they are set at the appropriate level for the prevailing economic circumstances and represents good practice in terms of the Council's aim to provide value for money.

18. APPENDICES

Appendix 1 Discretionary Fees and Charges within Chief Executives
Appendix 2 Discretionary Fees and Charges within Communities, Localities and Culture
Appendix 3 Discretionary Fees and Charges within Development & Renewal
Appendix 4 Discretionary Fees and Charges within Education, Social Care and Welfare
Appendix 5 Statutory Fees and Charges (All Directorates)
Appendix 6 Discretionary Fees and Charges to be approved by Licensing Committee
Appendix 7 Equality analyses (to follow)

Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations 2012

LIST OF "BACKGROUND PAPERS" USED IN THE PREPARATION OF THIS REPORT

Brief description of "Background Paper"

None

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Appendix 1

Discretionary Fees and Charges within Chief Executive's

Nature and policy of charging								
Dir	Service	Description of fee and charge	Breakdown Fees/Charges	Charges set nationally / by statute (Y/N)	Current charge 13/14 (£)	Proposed charge 14/15 (£)	% Change	Unit of charge
1.1 Electoral Services								
CE	Electoral Registration	Register of Electors confirmation letter	for a person	N	10.00	10.00	0.0%	Per Letter
CE	Electoral Registration	Register of Electors confirmation letter	for a company	N	20.00	20.00	0.0%	Per Letter
CE	Electoral Registration	Register of Electors confirmation letter	for a person - going back 5 yrs	N	30.00	30.00	0.0%	Per Letter
CE	Electoral Registration	Register of Electors confirmation letter	for a company - going back 5 yrs	N	75.00	75.00	0.0%	Per Letter
CE	Electoral Registration	Register of Electors confirmation letter	for a person - 6-10 yrs	N	50.00	50.00	0.0%	Per Letter
CE	Electoral Registration	Register of Electors confirmation letter	for a person - 10-25 yrs	N	75.00	75.00	0.0%	Per Letter
CE	Electoral Registration	Register of Electors street index	All	N	25.00	25.00	0.0%	Per Index
CE	Electoral Registration	Street Index	paper copy	N	25.00	25.00	0.0%	Per Copy
CE	Freedom of Information	None	None	None	None	None	None	None
1.2 Registrar's Services								
CE	Registrars	Marriage & CP Ceremony - Vestry	Monday-Thurs	N	129.00	129.15	0.1%	1 hr
CE	Registrars	Marriage & CP Ceremony - Vestry	Friday	N	149.00	149.65	0.4%	1 hr
CE	Registrars	Marriage & CP Ceremony - Vestry	Saturday AM	N	199.00	199.88	0.4%	1 hr
CE	Registrars	Marriage & CP Ceremony - Vestry	Saturday PM	N	292.00	292.13	0.0%	1 hr
CE	Registrars	Marriage & CP Ceremony - Vestry	Sunday & Bank Holiday	N	470.00	476.63	1.4%	1 hr
CE	Registrars	Marriage & CP Ceremony - Licenced Venue	Monday-Friday	N	404.00	404.88	0.2%	2 hrs
CE	Registrars	Marriage & CP Ceremony - Licenced Venue	Saturday	N	476.00	476.63	0.1%	2 hrs
CE	Registrars	Marriage & CP Ceremony - Licenced Venue	Sunday	N	507.00	507.38	0.1%	2 hrs
CE	Registrars	Marriage & CP Ceremony - Licenced Venue	Bank Holidays	N	507.00	507.38	0.1%	2 hrs
CE	Registrars	Nationality Checking Service	Adult	N	55.00	56.38	2.5%	45 mins
CE	Registrars	Nationality Checking Service	Child	N	25.00	25.00	0.0%	45 mins
CE	Registrars	Nationality Checking Service	Married couple	N	92.25	92.25		
CE	Registrars	Individual Citizenship Ceremony - Vestry Room	Monday-Thurs	N	123.00	123.00	0.0%	1 hr
CE	Registrars	Individual Citizenship Ceremony - Vestry Room	Friday	N	143.50	143.50	0.0%	1 hr
CE	Registrars	Individual Citizenship Ceremony - Vestry Room	Saturday AM	N	194.75	194.75	0.0%	1 hr
CE	Registrars	Individual Citizenship Ceremony - Vestry Room	Saturday PM	N	292.13	292.13	0.0%	1 hr
CE	Registrars	Individual Citizenship Ceremony - Vestry Room	Sunday AM	N	476.63	476.63	0.0%	1 hr
CE	Registrars	Individual Citizenship Ceremony - other licenced venue	Monday-Friday	N	404.88	404.88	0.0%	2hrs
CE	Registrars	Individual Citizenship Ceremony - other licenced venue	Saturday	N	471.50	471.50	0.0%	2hrs
CE	Registrars	Individual Citizenship Ceremony - other licenced venue	Sunday	N	507.38	507.38	0.0%	2hrs
CE	Registrars	Individual Citizenship Ceremony - other licenced venue	Bank Holidays	N	507.38	507.38	0.0%	2hrs
CE	Registrars	Naming - Space 17	Pre-application meeting	N	10.00	10.25	2.5%	30 mins
	Registrars	Provisional Booking Fee	Non refundable booking fee	N	50.00			30 mins
CE	Registrars	Approved Premises Licenses	Venue with 1 Room	N	1,230.00	1,230.00	0.0%	3 years license
CE	Registrars	Approved Premises Licenses	Venue with 2-4 Rooms	N	1,845.00	1,845.00	0.0%	3 years license
CE	Registrars	Approved Premises Licenses	Venue with 5+ Rooms	N	2,767.50	2,767.50	0.0%	3 years license
CE	Registrars	Certificate of birth, death or marriage	(c) Superintendent Registrar's custody (deposited) collection next working day	N	10.00			30 mins
CE	Registrars	Certificate of birth, death or marriage	Priority service Issue while you wait	N	15.00			30 mins
CE	Registrars	Certificate of birth, death or marriage	Post to customer next working day	N	11.00			30 mins

Appendix 2
Discretionary Fees and Charges within Communities, Localities and Culture

Nature and policy of charging								
Dir	Service	Description of fee and charge	Breakdown Fees/Charges	Charges set nationally / by statute (Y/N)	Current charge 13/14 (£)	Proposed charge 14/15 (£)	% Change 14/15	Unit of charge
3.1 Parking								
CLC	Parking	Residents permits	Band B - 6 months	N	28	28	0.0%	6 Months
CLC	Parking	Residents permits	Band B - 12 months	N	45	45	0.0%	12 Months
CLC	Parking	Residents permits	Band C - 6 months	N	34	34	0.0%	6 Months
CLC	Parking	Residents permits	Band C - 12 months	N	56	56	0.0%	12 Months
CLC	Parking	Residents permits	Band D - 6 months	N	45	45	0.0%	6 Months
CLC	Parking	Residents permits	Band D - 12 months	N	78	78	0.0%	12 Months
CLC	Parking	Residents permits	Band E - 6 months	N	56	56	0.0%	6 Months
CLC	Parking	Residents permits	Band E - 12 months	N	100	100	0.0%	12 Months
CLC	Parking	Residents permits	Band F - 6 months	N	67	67	0.0%	6 Months
CLC	Parking	Residents permits	Band F - 12 months	N	122	122	0.0%	12 Months
CLC	Parking	Residents permits	Band G1 - 6 months	N	78	78	0.0%	6 Months
CLC	Parking	Residents permits	Band G1 - 12 months	N	138	138	0.0%	12 Months
CLC	Parking	Residents permits	Band G2 and multi-vehicle - 6 months	N	89	89	0.0%	6 Months
CLC	Parking	Residents permits	Band G2 and multi-vehicle - 12 months	N	166	166	0.0%	12 Months
CLC	Parking	Business / Public Service / Contractor / Doctor's permits	Band A - 3 Months	N	212	212	0.0%	3 Months
CLC	Parking	Business / Public Service / Contractor / Doctor's permits	Band A - 6 Months	N	315	315	0.0%	6 Months
CLC	Parking	Business / Public Service / Contractor / Doctor's permits	Band A - 12 Months	N	508	508	0.0%	12 Months
CLC	Parking	Business / Public Service / Contractor / Doctor's permits	Band B - 3 Months	N	224	224	0.0%	3 Months
CLC	Parking	Business / Public Service / Contractor / Doctor's permits	Band B - 6 Months	N	333	333	0.0%	6 Months
CLC	Parking	Business / Public Service / Contractor / Doctor's permits	Band B - 12 Months	N	539	539	0.0%	12 Months
CLC	Parking	Business / Public Service / Contractor / Doctor's permits	Band C - 3 Months	N	242	242	0.0%	3 Months
CLC	Parking	Business / Public Service / Contractor / Doctor's permits	Band C - 6 Months	N	358	358	0.0%	6 Months
CLC	Parking	Business / Public Service / Contractor / Doctor's permits	Band C - 12 Months	N	575	575	0.0%	12 Months
CLC	Parking	Business / Public Service / Contractor / Doctor's permits	Band D - 3 Months	N	266	266	0.0%	3 Months
CLC	Parking	Business / Public Service / Contractor / Doctor's permits	Band D - 6 Months	N	394	394	0.0%	6 Months
CLC	Parking	Business / Public Service / Contractor / Doctor's permits	Band D - 12 Months	N	636	636	0.0%	12 Months
CLC	Parking	Business / Public Service / Contractor / Doctor's permits	Band E - 3 Months	N	278	278	0.0%	3 Months
CLC	Parking	Business / Public Service / Contractor / Doctor's permits	Band E - 6 Months	N	411	411	0.0%	6 Months
CLC	Parking	Business / Public Service / Contractor / Doctor's permits	Band E - 12 Months	N	666	666	0.0%	12 Months
CLC	Parking	Business / Public Service / Contractor / Doctor's permits	Band F - 3 Months	N	290	290	0.0%	3 Months
CLC	Parking	Business / Public Service / Contractor / Doctor's permits	Band F - 6 Months	N	430	430	0.0%	6 Months
CLC	Parking	Business / Public Service / Contractor / Doctor's permits	Band F - 12 Months	N	696	696	0.0%	12 Months
CLC	Parking	Business / Public Service / Contractor / Doctor's permits	Band G1 - 3 Months	N	303	303	0.0%	3 Months
CLC	Parking	Business / Public Service / Contractor / Doctor's permits	Band G1 - 6 Months	N	448	448	0.0%	6 Months
CLC	Parking	Business / Public Service / Contractor / Doctor's permits	Band G1 - 12 Months	N	726	726	0.0%	12 Months
CLC	Parking	Business / Public Service / Contractor / Doctor's permits	Band G2 and multi-vehicle - 3 Months	N	315	315	0.0%	3 Months
CLC	Parking	Business / Public Service / Contractor / Doctor's permits	Band G2 and multi-vehicle - 6 Months	N	462	462	0.0%	6 Months
CLC	Parking	Business / Public Service / Contractor / Doctor's permits	Band G2 and multi-vehicle - 12 Months	N	757	757	0.0%	12 Months
CLC	Parking	Short stay parking	A1, A2, A5, A6, C1 and C2	N	4	4	0.0%	per hour
CLC	Parking	Short stay parking	A3, A4, C3 and C4	N	3.50	3.50	0.0%	per hour

Appendix 2

Discretionary Fees and Charges within Communities, Localities and Culture

Nature and policy of charging								
Dir	Service	Description of fee and charge	Breakdown Fees/Charges	Charges set nationally / by statute (Y/N)	Current charge 13/14 (£)	Proposed charge 14/15 (£)	% Change 14/15	Unit of charge
CLC	Parking	Short stay parking	Zones B1, B2, B3, B4, D1 and D2	N	3	3	0.0%	per hour
CLC	Parking	Short stay parking	Roman Road (off street P&D)	N	2	2	0.0%	per hour
CLC	Parking	Market trader permit	3 Months	N	160	160	0.0%	3 Months
CLC	Parking	Market trader permit	6 Months	N	270	270	0.0%	6 Months
CLC	Parking	Market trader permit	12 Months	N	440	440	0.0%	12 Months
CLC	Parking	Market trader permit	Daily permit / scratch card (per book of 5)	N	25	25	0.0%	Book of 5
CLC	Parking	Car Club fee		N	200	200	0.0%	One-off
CLC	Parking	Traffic Management Order	cost of making / amending orders inc preparation, advertising & implementation	N	3000	3000	0.0%	Per Item
CLC	Parking	Traffic Management Order	permanent for car free developments	N	106	106	0.0%	Per Item
CLC	Parking	Bay suspension charges	Administration Charge in other cases	N	55	55	0.0%	One-off
CLC	Parking	Bay suspension charges	Zones A1, A2, A5, A6, C1 and C2	N	30	30	0.0%	Bay / Day
CLC	Parking	Bay suspension charges	Zones A3, A4, C3 and	N	25	25	0.0%	Bay / Day
CLC	Parking	Bay suspension charges	Zones B and D	N	23	23	0.0%	Bay / Day
CLC	Parking	Permit Administration	Amendments or replacements	N	5	5	0.0%	Per Item
CLC	Parking	Permit Administration	Replacement disabled persons clock	N	50	50	0.0%	Per Item
CLC	Parking	Visitors scratch card permit	Residents	N	10	10	0.0%	Book of 10
CLC	Parking	Visitors scratch card permit	Public Service	N	35	35	0.0%	Book of 10
CLC	Parking	Visitors scratch card permit	Business	N	20	20	0.0%	Book of 15
CLC	Parking	Car Pound Management	Fee for finding and restoring stolen vehicles	N	200	200	0.0%	Per Item
3.2 Clean and Green								
CLC	Clean & Green	Temporary Structures Occupancy fee	Pre-application inspection fee	N	30	30	0.0%	per notice
CLC	Clean & Green	Temporary Structures Occupancy fee (less than 50m ²)	Road occupancy charge (less than 1 month)	N	225	225	0.0%	per square metre per week
CLC	Clean & Green	Temporary Structures Occupancy fee (50m ² - 200m ²)	Road occupancy charge (less than 1 month)	N	350	350	0.0%	per square metre per week
CLC	Clean & Green	Temporary Structures Occupancy fee (more than 200m ²)	Road occupancy charge (less than 1 month)	N	350 + 50 per extra 50m ²	350 + 50 per extra 50m ²	0.0%	per square metre per week
CLC	Clean & Green	Temporary Structures Occupancy fee (less than 50m ²)	Road occupancy charge (1-3 months)	N	400	400	0.0%	per square metre per week
CLC	Clean & Green	Temporary Structures Occupancy fee (50m ² - 200m ²)	Road occupancy charge (1-3 months)	N	525	525	0.0%	per square metre per week
CLC	Clean & Green	Temporary Structures Occupancy fee (more than 200m ²)	Road occupancy charge (1-3 months)	N	525 + 50 per extra 50m ²	525 + 50 per extra 50m ²	0.0%	per square metre per week
CLC	Clean & Green	Temporary Structures Occupancy fee (less than 50m ²)	Road occupancy charge (more than 3 months)	N	800	800	0.0%	per square metre per week
CLC	Clean & Green	Temporary Structures Occupancy fee (50m ² - 200m ²)	Road occupancy charge (more than 3 months)	N	1050	1050	0.0%	per square metre per week
CLC	Clean & Green	Temporary Structures Occupancy fee (more than 200m ²)	Road occupancy charge (more than 3 months)	N	1050 + 50 per extra 50m ²	1050 + 50 per extra 50m ²	0.0%	per square metre per week
CLC	Clean & Green	Temporary Structures Occupancy fee	Post-inspection and deposit handling fee	N	40	40	0.0%	per notice
CLC	Clean & Green	Temporary Structures Occupancy fee	Complaint investigation and compliance fee for upheld complaint	N	45	45	0.0%	per notice
CLC	Clean & Green	Temporary Structures Occupancy fee	Licence renewal fee	N	100	100	0.0%	one off
CLC	Clean & Green	Temporary Structures Occupancy fee	Overstay charge	N	150 + occupancy fee backdated to licence expiry	150 + occupancy fee backdated to licence expiry	0.0%	
CLC	Clean & Green	Containers/Site Huts/Portaloos	On carriageways	N	275	275	0.0%	per item/per month
CLC	Clean & Green	Containers/Site Huts/Portaloos	On carriageways (renewal fee)	N	150	150	0.0%	per item/per month
CLC	Clean & Green	Containers/Site Huts/Portaloos	On footways	N	200	200	0.0%	per item/per month
CLC	Clean & Green	Containers/Site Huts/Portaloos	On footways (renewal fee)	N	125	125	0.0%	per item/per month
CLC	Clean & Green	Deposit	York Stone or stone setts paving	N	208	208	0.0%	per square metre
CLC	Clean & Green	Deposit	Other paving materials	N	74	74	0.0%	per square metre

Appendix 2

Discretionary Fees and Charges within Communities, Localities and Culture

Nature and policy of charging								
Dir	Service	Description of fee and charge	Breakdown Fees/Charges	Charges set nationally / by statute (Y/N)	Current charge 13/14 (£)	Proposed charge 14/15 (£)	% Change 14/15	Unit of charge
CLC	Commercial Waste	Residual	Sacks	N	1.10	1.13	3.0%	per item
CLC	Commercial Waste	Residual	240 litre wheeled bin	N	9.46	9.72	3.0%	per item
CLC	Commercial Waste	Residual	360 litre wheeled bin	N	10.80	11.10	3.0%	per item
CLC	Commercial Waste	Residual	Eurobin 1100 liber	N	14.94	15.35	3.0%	per item
CLC	Commercial Waste	Residual	Eurobin 660 liber	N	11.50	11.82	3.0%	per item
CLC	Commercial Waste	Residual	Rental only 240 litre wheeled bin	N	0.50	0.51	3.0%	per item
CLC	Commercial Waste	Residual	Rental only 360 litre wheeled bin	N	0.50	0.51	3.0%	per item
CLC	Commercial Waste	Residual	Rental only bulk bin	N	1.58	1.62	3.0%	per item
CLC	Commercial Waste	Residual	Collection only 360 litre wheeled bin	N	6.18	6.35	3.0%	per item
CLC	Commercial Waste	Residual	Collection only Eurobin	N	9.95	10.23	3.0%	per item
CLC	Commercial Waste	Residual	Rolonoff	N	136.30	140.05	3.0%	per item
CLC	Commercial Waste	Residual	Rolonoff hire	N	8.94	9.19	3.0%	per item
CLC	Commercial Waste	Recycling	Sacks or bundle of cardboard	N	1.00	1.03	3.0%	per item
CLC	Commercial Waste	Recycling	240 litre wheeled bin	N	3.10	3.19	3.0%	per item
CLC	Commercial Waste	Recycling	360 litre wheeled bin	N	4.33	4.45	3.0%	per item
CLC	Commercial Waste	Recycling	Eurobin 600 litre	N	6.58	6.76	3.0%	per item
CLC	Commercial Waste	Recycling	Eurobin 1280 litre	N	9.40	9.66	3.0%	per item
CLC	Commercial Waste	Schedule 2	Sacks	N	0.69	0.71	3.0%	per item
CLC	Commercial Waste	Schedule 2	240 litre wheeled bin	N	1.48	1.53	3.0%	per item
CLC	Commercial Waste	Schedule 2	360 litre wheeled bin	N	1.57	1.61	3.0%	per item
CLC	Commercial Waste	Schedule 2	Eurobin 1100 litre	N	5.07	5.20	3.0%	per item
CLC	Commercial Waste	Schedule 2	Eurobin 660 liber	N	4.79	4.92	3.0%	per item
CLC	Commercial Waste	Schedule 2	Rental only 240 litre wheeled bin	N	0.47	0.48	3.0%	per item
CLC	Commercial Waste	Schedule 2	Rental only 360 litre wheeled bin	N	1.43	1.46	3.0%	per item
CLC	Commercial Waste	Bulk Waste	Collection of Bulk Waste	N	15	15	0.0%	per visit
3.3 Transport and Highways								
CLC	Transport & Highways	Development	Highways enquiries	N	75	75	0.0%	per enquiry
CLC	Transport & Highways	Development	Highways enquiries - (resident groups)	N	32	32	Free	per enquiry
CLC	Transport & Highways	Development	Expedited Highways Engs Service	N	N/A	120	N/A	per enquiry for up to 3 days
CLC	Transport & Highways	Street works	Crane Licence - not closing a road	N	360	360	0.0%	per licence
CLC	Transport & Highways	Street works	Weekend Day rate for supervising for crane works etc.	N	246	246	0.0%	per day
CLC	Transport & Highways	Street works	Section 50 licences	N	813	813	0.0%	per licence
CLC	Transport & Highways	Street works	list of statutory undertakers	N	41	41	0.0%	
CLC	Transport & Highways	Street works	Defective statutory undertakers equipment - recharge cost plus fees	N	27% fees	27% fees	0.0%	
CLC	Transport & Highways	Traffic Management Order	Section 14.2 - Notice to close roads or restrict traffic movement 1 to 5 days	N	960 - 2240	960 - 2240	0.0%	per notice
CLC	Transport & Highways	Traffic Management Order	Section 14.1 - Order to close roads or restrict traffic movement - 1 to 14 days	N	1789 - 3289	1789 - 3289	0.0%	per notice
CLC	Transport & Highways	Traffic Management Order	Section 14.1 - Order to close roads or restrict traffic movement 15 to 28 days	N	1921 - 3521	1921 - 3521	0.0%	per notice

Appendix 2

Discretionary Fees and Charges within Communities, Localities and Culture

Nature and policy of charging								
Dir	Service	Description of fee and charge	Breakdown Fees/Charges	Charges set nationally / by statute (Y/N)	Current charge 13/14 (£)	Proposed charge 14/15 (£)	% Change 14/15	Unit of charge
CLC	Transport & Highways	Traffic Management Order	Section 14.1 - Order to close roads or restrict traffic movement - 1 Month	N	2240 - 3840	2240 - 3840	0.0%	per notice
CLC	Transport & Highways	Traffic Management Order	Section 14.1 - Order to close roads or restrict traffic movement - 2 Months	N	2560 - 4160	2560 - 4160	0.0%	per notice
CLC	Transport & Highways	Traffic Management Order	Section 14.1 - Order to close roads or restrict traffic movement - 3 Months	N	2880 - 4480	2880 - 4480	0.0%	per notice
CLC	Transport & Highways	Traffic Management Order	Section 14.1 - Order to close roads or restrict traffic movement - 6 Months	N	7680 - 12482	7680 - 12482	0.0%	per notice
3.4 Street Trading								
CLC	Street Trading and Footways charge for use of	Permanent Trader - General	Mon-Fri	N	5	5	0.0%	0.0%
CLC	Street Trading and Footways charge for use of	Permanent Trader - General	Sat	N	25	25	0.0%	0.0%
CLC	Street Trading and Footways charge for use of	Permanent Trader - General	Sun	N	36	36	0.0%	0.0%
CLC	Street Trading and Footways charge for use of	Permanent Trader - Market Specific (Food Court)	Mon-Fri	N	N/A	N/A	N/A	N/A
CLC	Street Trading and Footways charge for use of	Permanent Trader - Market Specific (Food Court)	Sat	N	N/A	N/A	N/A	N/A
CLC	Street Trading and Footways charge for use of	Permanent Trader - Market Specific (Food Court)	Sun	N	N/A	N/A	N/A	N/A
CLC	Street Trading and Footways charge for use of	Permanent Trader - Regeneration	Sat	N	N/A	N/A	N/A	N/A
CLC	Street Trading and Footways charge for use of	Permanent Trader - Market Specific (Chrip Street - Large Pitch)	Mon-Fri	N	6	6	0.0%	0.0%
CLC	Street Trading and Footways charge for use of	Permanent Trader - Market Specific (Chrip Street - Large Pitch)	Sat	N	45	45	0.0%	0.0%
CLC	Street Trading and Footways charge for use of	Permanent Trader - Market Specific (Columbia Road)	Sun	N	45	45	0.0%	0.0%
CLC	Street Trading and Footways charge for use of	Permanent Trader - Market Specific (Petticoat Lane)	Sun	N	32	32	0.0%	0.0%
CLC	Street Trading and Footways charge for use of	Permanent Trader - Market Specific (Whitechapel)	Mon-Fri	N	7	7	0.0%	0.0%
CLC	Street Trading and Footways charge for use of	Permanent Trader - Market Specific (Whitechapel)	Sat	N	30	30	0.0%	0.0%
CLC	Street Trading and Footways charge for use of	Temporary Trader - General (Daily Issue)	Mon-Fri	N	21	21	0.0%	0.0%
CLC	Street Trading and Footways charge for use of	Temporary Trader - General (Daily Issue)	Sat	N	31	31	0.0%	0.0%
CLC	Street Trading and Footways charge for use of	Temporary Trader - General (Daily Issue)	Sun	N	36	36	0.0%	0.0%

Appendix 2
Discretionary Fees and Charges within Communities, Localities and Culture

Nature and policy of charging								
Dir	Service	Description of fee and charge	Breakdown Fees/Charges	Charges set nationally / by statute (Y/N)	Current charge 13/14 (£)	Proposed charge 14/15 (£)	% Change 14/15	Unit of charge
CLC	Street Trading and Footways charge for use of	Temporary Trader - General (Pre-allocation)	Mon-Fri	N	N/A	N/A	N/A	N/A
CLC	Street Trading and Footways charge for use of	Temporary Trader - General (Pre-allocation)	Sat	N	N/A	N/A	N/A	N/A
CLC	Street Trading and Footways charge for use of	Temporary Trader - General (Pre-allocation)	Sun	N	N/A	N/A	N/A	N/A
CLC	Street Trading and Footways charge for use of	Temporary Trader - Market Specific (Columbia Road)	Sun	N	36	36	0.0%	38.9%
CLC	Street Trading and Footways charge for use of	Temporary Trader - Renegeration (Daily Issue)	Mon-Fri	N	10	10	0.0%	0.0%
CLC	Street Trading and Footways charge for use of	Temporary Trader - Renegeration (Daily Issue)	Sat	N	15	15	0.0%	0.0%
CLC	Street Trading and Footways charge for use of	Temporary Trader - Renegeration (Daily Issue)	Sun	N	20	20	0.0%	0.0%
CLC	Street Trading and Footways charge for use of	Temporary Trader - Renegeration (Pre-allocation)	Mon-Fri	N	N/A	N/A	N/A	N/A
CLC	Street Trading and Footways charge for use of	Temporary Trader - Renegeration (Pre-allocation)	Sat	N	N/A	N/A	N/A	N/A
CLC	Street Trading and Footways charge for use of	Temporary Trader - Renegeration (Pre-allocation)	Sun	N	N/A	N/A	N/A	N/A
CLC	Street Trading and Footways charge for use of	Extra Pitch - General (Daily Issue)	Mon-Fri	N	5	5	0.0%	0.0%
CLC	Street Trading and Footways charge for use of	Extra Pitch - General (Daily Issue)	Sat	N	10	10	0.0%	0.0%
CLC	Street Trading and Footways charge for use of	Extra Pitch - General (Daily Issue)	Sun	N	16	15	0.0%	0.0%
CLC	Street Trading and Footways charge for use of	Extra Pitch - General (Pre-allocation)	Mon-Fri	N	N/A	N/A	N/A	N/A
CLC	Street Trading and Footways charge for use of	Extra Pitch - General (Pre-allocation)	Sat	N	N/A	N/A	N/A	N/A
CLC	Street Trading and Footways charge for use of	Extra Pitch - General (Pre-allocation)	Sun	N	N/A	N/A	N/A	N/A
CLC	Street Trading and Footways charge for use of	Isolated Pitch - General	Mon-Fri	N	20	20	0.0%	0.0%
CLC	Street Trading and Footways charge for use of	Isolated Pitch - General	Sat	N	40	40	0.0%	0.0%
CLC	Street Trading and Footways charge for use of	Isolated Pitch - General	Sun	N	50	50	0.0%	0.0%
CLC	Street Trading and Footways charge for use of	Isolated Pitch - Regeneration	Mon-Fri	N	N/A	N/A	N/A	N/A

Appendix 2

Discretionary Fees and Charges within Communities, Localities and Culture

Nature and policy of charging								
Dir	Service	Description of fee and charge	Breakdown Fees/Charges	Charges set nationally / by statute (Y/N)	Current charge 13/14 (£)	Proposed charge 14/15 (£)	% Change 14/15	Unit of charge
CLC	Street Trading and Footways charge for use of	Isolated Pitch - Regeneration	Sat	N	N/A	N/A	N/A	N/A
CLC	Street Trading and Footways charge for use of	Isolated Pitch - Regeneration	Sun	N	N/A	N/A	N/A	N/A
CLC	Street Trading and Footways charge for use of	Community Pitch	New Charge1	N	N/A	N/A	N/A	N/A
CLC	Street Trading and Footways charge for use of	Promotional Pitch (e.g. business)	Mon-Sun	N	N/A	N/A	N/A	N/A
CLC	Street Trading and Footways charge for use of	Display of goods and other use of public footway space (per square metre)	Mon-Sun	N	1	1	0.0%	0.0%
CLC	Street Trading and Footways charge for use of	Additional Cleansing Charge (Fresh Produce/ Flower Refuse)	Mon-Sun (above expected level already included within street trading charge)	N	By market sharing costs equally	By market sharing costs equally	0.0%	0.0%
CLC	Street Trading and Footways charge for use of	Additional Cleansing Charge (Food Courts)	Mon-Sun (above expected level already included within street trading charge)	N	By market sharing costs equally	By market sharing costs equally	0.0%	0.0%
CLC	Street Trading and Footways charge for use of	Forecourt Trading	Mon-Sun	N	25	25	0.0%	0.0%
CLC	Street Trading and Footways charge for use of	Fees for a Licence - Display of Goods	Mon-Sun	N	75	75	0.0%	0.0%
CLC	Street Trading and Footways charge for use of	Fees for a Licence - Tables & Chairs	Mon-Sun	N	120	120	0.0%	0.0%
CLC	Street Trading and Footways charge for use of	Fees for a Licence - Private Land	Mon-Sun	N	N/A	N/A	N/A	N/A
CLC	Street Trading and Footways charge for use of	Fees for a Licence - Registered Assistant	Mon-Sun	N	10	10	0.0%	0.0%
CLC	Street Trading and Footways charge for use of	Fees for a Licence - General Administration (e.g. refunds, etc.)	Mon-Sun	N	25	25	0.0%	0.0%
CLC	Street Trading and Footways charge for use of	Fees for a Licence - Arrears Letter	Mon-Sun	N	20	20	0.0%	0.0%
CLC	Street Trading and Footways charge for use of	Fees for a Licence - Final Reminder	Mon-Sun	N	20	20	0.0%	0.0%
CLC	Street Trading and Footways charge for use of	Fees for a Licence - Licence Variation	Mon-Sun	N	50	50	0.0%	0.0%
CLC	Street Trading and Footways charge for use of	Fees for a Licence - Replacement Pitch Card	Mon-Sun	N	15	15	0.0%	0.0%
CLC	Street Trading and Footways charge for use of	Fees for a Licence - New Pitch Designation	Mon-Sun (per pitch)	N	1000	1000	0.0%	0.0%
CLC	Street Trading and Footways charge for use of	Fees for a Licence - Electricity	Mon-Sun (fee for electricity token)	N	1	1	0.0%	0.0%
3.5 Environmental Protection								
CLC	Environment Health Protection	Contaminated land searches	Standard search	N	165	169	2.4%	per item

Appendix 2

Discretionary Fees and Charges within Communities, Localities and Culture

Nature and policy of charging								
Dir	Service	Description of fee and charge	Breakdown Fees/Charges	Charges set nationally / by statute (Y/N)	Current charge 13/14 (£)	Proposed charge 14/15 (£)	% Change 14/15	Unit of charge
CLC	Environment Health Protection	Contaminated land searches	Non standard search	N	440	451	2.5%	per item
CLC	Environment Health Protection	Section 61 CPA Prior Consents	Prior consents and dispensations	N	80	82	2.5%	per hour
CLC	Environment Health Protection	HMO Licensing	Basic fee per property	N	412	422	2.4%	per item
CLC	Environment Health Protection	HMO Licensing	Additional fee per habitable room	N	28	29	3.6%	per item
CLC	Environment Health Protection	HMO Licensing	Amend details on an existing license	N	98	100	2.0%	per item
CLC	Environment Health Protection	HMO Licensing	Re-license fee / habitable room	N	44	45	2.3%	per item
CLC	Environment Health Protection	Travellers site weekly rent (pitch)		N	74	76	2.7%	weekly
CLC	Environment Health Protection	Animal warden service fees	retrieve dog from pound	N	37	50	35.1%	per dog
CLC	Environment Health Protection	Animal warden service fees	micro chipping a dog	N	13	13	0.0%	per item
CLC	Environment Health Protection	Parish funeral admin charge		N	163	167	2.5%	per item
CLC	Environment Health Protection	Post Mortem (2nd)		N	441	452	2.5%	per item
CLC	Environment Health Protection	Housing act notice served fee		N	447	458	2.5%	per item
CLC	Environment Health Protection	Photocopy fees	1st 10 pages A4	N	9	9	0.0%	10 pages
CLC	Environment Health Protection	Photocopy fees	each further sheet A4	N	1	1	0.0%	per page
CLC	Environment Health Protection	Photocopy fees	1st 10 pages A3	N	17	17	0.0%	10 pages
CLC	Environment Health Protection	Photocopy fees	each further sheet A3	N	1	1	0.0%	per page
3.6 Pest Control								
CLC	Pest Control	Rats		N	Free	Free	0.0%	Free
CLC	Pest Control	Mice		N	92	94	2.5%	per visit
CLC	Pest Control	Cockroaches		N	92	94	2.5%	per visit
CLC	Pest Control	Fleas		N	51	52	2.5%	per visit
CLC	Pest Control	Bed Bugs		N	92	94	2.5%	per visit
CLC	Pest Control	Wasps		N	51	52	2.5%	per visit
CLC	Pest Control	Pharaohs Ants		N	92	94	2.5%	per visit
CLC	Pest Control	Garden Ants		N	51	52	2.5%	per visit
3.7 Environmental Commercial								
CLC	Food Health	Health Certificates		N	62.30	62.30	0.0%	per item
CLC	Food Health	Additional Copies		N	14.50	14.50	0.0%	per item
CLC	Food Health	Collection of product cost		N	108.00	108.00	0.0%	
CLC	Food Health	Disposal of Product cost		N	0.60	0.60	0.0%	
CLC	Food Health	Certificate of destruction cost		N	28.60	28.60	0.0%	per item

Appendix 2
Discretionary Fees and Charges within Communities, Localities and Culture

Nature and policy of charging								
Dir	Service	Description of fee and charge	Breakdown Fees/Charges	Charges set nationally / by statute (Y/N)	Current charge 13/14 (£)	Proposed charge 14/15 (£)	% Change 14/15	Unit of charge
CLC	Food Health	Basic food hygiene & health and safety course		N	61.20	61.20	0.0%	per item
CLC	Food Health	Food premises- full register		N	873.00	873.00	0.0%	per item
CLC	Food Health	Food premises- per category		N	349.80	349.80	0.0%	per category
CLC	Food Health	Food premises - Per Entry		N	7.30	7.30	0.0%	per entry
CLC	Animal Welfare and safety	Dangerous wild animal license		N	456.70	456.70	0.0%	
CLC	Health and safety reports	Production of factual reports		N	111.00	111.00	0.0%	
CLC	Health and safety reports	Photocopy of report		N	0.33	0.33	0.0%	
CLC	Health and safety reports	Change per photograph		N	24.40	24.40	0.0%	
CLC	Verification Fees	If required in the presence of another staff		N	83.45	83.45	0.0%	
CLC	Mail forwarding registration	Mail forwarding registration		N	100.70	100.70	0.0%	
CLC	Licensing	Scrap Metal: Site Licence	new application	N	600	600	0.0%	
CLC	Licensing	Scrap Metal: Site Licence	Renewal	N	450	450	0.0%	
CLC	Licensing	Scrap Metal: Site Licence	Variation	N	200	200	0.0%	
CLC	Licensing	Scrap Metal: Site Licence	Duplicate	N	20	20	0.0%	
CLC	Licensing	Scrap Metal: Mobile Collector	new application	N	350	350	0.0%	
CLC	Licensing	Scrap Metal: Mobile Collector	Renewal	N	200	200	0.0%	
CLC	Licensing	Scrap Metal: Mobile Collector	Variation	N	125	125	0.0%	
CLC	Licensing	Scrap Metal: Mobile Collector	Duplicate	N	20	20	0.0%	
CLC	Licensing	Poisons Act	New Application	N	28	28	0.0%	
CLC	Licensing	Poisons Act	Renewal	N	15	15	0.0%	
CLC	Licensing	Poisons Act	Variation Detail	N	7	7	0.0%	
3.8 Arts and Events								
CLC	Arts & Events	Rental Charges	Space occupied by 8 organisations	N	9-12	9-12	0.0%	per square foot
3.9 Idea Store Learning								
CLC	Idea Store	Membership Cards	Lost - children	N	0.50	0.50	0.0%	per card
CLC	Idea Store	Membership Cards	Lost - adult	N	1	1	0.0%	per card
CLC	Idea Store	Library reservations - all adults	Books - Premium services for books held outside the LLC	N	5	5	0.0%	per item
CLC	Idea Store	Library reservations - all adults	AV - Premium services for AV held outside	N	5	5	0.0%	per item
CLC	Idea Store	Room hire: standard	Average Learning Lab	N	25	28	0.0%	per hour
CLC	Idea Store	Room hire: specialist	IS Canary Wharf, Dance Studio, Seminar Room, Conference Room, Local History Library and other specialist rooms	N	£15.00 - £100.00	£15.00 - £100.00	0.0%	per hour
CLC	Idea Store	Photocopying	Card	N	1	1	0.0%	per card
CLC	Idea Store	Photocopying	A4 B&W	N	0.10	0.10	0.0%	per sheet

Appendix 2

Discretionary Fees and Charges within Communities, Localities and Culture

Nature and policy of charging								
Dir	Service	Description of fee and charge	Breakdown Fees/Charges	Charges set nationally / by statute (Y/N)	Current charge 13/14 (£)	Proposed charge 14/15 (£)	% Change 14/15	Unit of charge
CLC	Idea Store	Photocopying	A3 B&W	N	0.20	0.20	0.0%	per sheet
CLC	Idea Store	Photocopying	A4 Colour	N	1	1	0.0%	per sheet
CLC	Idea Store	Photocopying	A3 Colour	N	-	2.00	new	per sheet
CLC	Idea Store	Fax	to UK	N	0.60	0.60	0.0%	per page
CLC	Idea Store	Fax	receiving faxes	N	0.12	0.12	0.0%	per page
CLC	Idea Store	Printouts	A4 B&W printouts from internet	N	0.10	0.10	0.0%	per sheet
CLC	Idea Store	Printouts	A4 Colour printouts from internet	N	0.26	0.26	0.0%	per sheet
CLC	Idea Store	Printouts	A3 Colour printouts from internet	N	-	0.52	new	per sheet
CLC	Idea Store	Printouts	A3 microfilm printouts	N	0.35	0.35	0.0%	per sheet
CLC	Idea Store	Printouts	A4 microfilm printouts	N	0.45	0.45	0.0%	per sheet
CLC	Idea Store (Local History Library & Archives)	Digitisation	Images less than 300dpi (whether previously scanned or not)	N	5	5	0.0%	per image
CLC	Idea Store (Local History Library & Archives)	Digitisation	Images more than 300dpi (whether previously scanned or not)	N	10	10	0.0%	per image
CLC	Idea Store (Local History Library & Archives)	Digitisation	Burning to CD	N	2	2	0.0%	per image
CLC	Idea Store (Local History Library & Archives)	Digitisation	Use of personal digital camera	N	5	5	0.0%	per day
CLC	Idea Store (Local History Library & Archives)	Image reproduction	Film/TV (UK)	N	100	100	0	per image
CLC	Idea Store (Local History Library & Archives)	Image reproduction	Film/TV (World)	N	200	200	0	per image
CLC	Idea Store (Local History Library & Archives)	Image reproduction	Websites (including free-to-view web-only films, and free-to-download smartphone apps)	N	25	25	0	per image
CLC	Idea Store (Local History Library & Archives)	Image reproduction	Commercial smartphone apps	N	300	300	0	per image
CLC	Idea Store (Local History Library & Archives)	Image reproduction	Exhibition / non-commercial public display	N	50	50	0.0%	per image
CLC	Idea Store (Local History Library & Archives)	Image reproduction	Merchandise, advertising, art/design products, other commercial use	N	100	100	0.0%	per image
CLC	Idea Store (Local History Library & Archives)	Image reproduction	Print media and e-books (UK)	N	50	50	0.0%	per image
CLC	Idea Store (Local History Library & Archives)	Image reproduction - LBTH residents and voluntary/community groups	Print media and e-books (UK)	N	15	15	0.0%	per image
CLC	Idea Store (Local History Library & Archives)	Image reproduction	Print media and e-books (World)	N	100	100	0.0%	per image
CLC	Idea Store (Local History Library & Archives)	Image reproduction - LBTH residents and voluntary/community groups	Print media and e-books (World)	N	30	30	0.0%	per image
CLC	Idea Store (including Local History Library & Archives)	Image reproduction concession - not-for-profit organisations based outside of the borough including small presses and for academic purposes	50% of digitisation charges (except burning to CD); 50% of image reproduction charges (except Film/TV (World))	N	various	various	various	per image

Appendix 2

Discretionary Fees and Charges within Communities, Localities and Culture

Nature and policy of charging								
Dir	Service	Description of fee and charge	Breakdown Fees/Charges	Charges set nationally / by statute (Y/N)	Current charge 13/14 (£)	Proposed charge 14/15 (£)	% Change 14/15	Unit of charge
CLC	Idea Store Learning	Skills Funding Agency contract: Courses funded through Adult Safeguarded Learning grant (full fee payers)	Typical course fee on a 20 hour programme	N	2.00 - 2.95	2.00 - 2.95	0.0%	per hour
CLC	Idea Store Learning	Skills Funding Agency contract: Courses funded through Adult Safeguarded Learning grant (fees remitted for those in receipt of benefits)	Typical course fee per hour on a 20 hour programme	N	0 - 1.95	0 - 1.95	N/A	per hour
3.10 Sports Pitches								
CLC	Sports Pitches	Astroturf hire - full pitch	Borough adults hiring in peak hours	N	43.80	43.80	0.0%	per hour
CLC	Sports Pitches	Astroturf hire - half pitch	Borough adults hiring in peak hours	N	25.44	25.44	0.0%	per hour
CLC	Sports Pitches	Astroturf hire - full pitch	Borough adults hiring in non-peak hours	N	30.84	30.84	0.0%	per hour
CLC	Sports Pitches	Astroturf hire - half pitch	Borough adults hiring in non-peak hours	N	18.78	18.78	0.0%	per hour
CLC	Sports Pitches	Astroturf hire - full pitch	Non-borough adults hiring in peak hours	N	65.41	71.95	10.0%	per hour
CLC	Sports Pitches	Astroturf hire - half pitch	Non-borough adults hiring in peak hours	N	33.86	37.24	10.0%	per hour
CLC	Sports Pitches	Astroturf hire - full pitch	Non-borough adults hiring in non-peak hours	N	55.37	60.91	10.0%	per hour
CLC	Sports Pitches	Astroturf hire - half pitch	Non-borough adults hiring in non-peak hours	N	29.57	32.52	10.0%	per hour
CLC	Sports Pitches	Astroturf hire - full pitch	Borough primary schools	N	15.10	15.10	0.0%	per hour
CLC	Sports Pitches	Astroturf hire - half pitch	Borough primary schools	N	7.56	7.56	0.0%	per hour
CLC	Sports Pitches	Astroturf hire - full pitch	Borough secondary schools	N	7.50	7.50	0.0%	per hour
CLC	Sports Pitches	Astroturf hire - half pitch	Borough secondary schools	N	3.75	3.75	0.0%	per hour
CLC	Sports Pitches	Astroturf hire - full pitch	Non-borough schools	N	32.07	35.27	10.0%	per hour
CLC	Sports Pitches	Astroturf hire - half pitch	Non-borough schools	N	16.06	17.67	10.0%	per hour
CLC	Sports Pitches	Astroturf hire - full pitch	Borough under-16s hiring in peak hours	N	24.24	24.24	0.0%	per hour
CLC	Sports Pitches	Astroturf hire - half pitch	Borough under-16s hiring in peak hours	N	12.12	12.12	0.0%	per hour
CLC	Sports Pitches	Astroturf hire - full pitch	Borough under-16s hiring in non-peak hours	N	20.64	20.64	0.0%	per hour
CLC	Sports Pitches	Astroturf hire - half pitch	Borough under-16s hiring in non-peak hours	N	10.32	10.32	0.0%	per hour
CLC	Sports Pitches	Astroturf hire - full pitch	Non-borough under-16s hiring in peak hours	N	45.87	50.46	10.0%	per hour
CLC	Sports Pitches	Astroturf hire - half pitch	Non-borough under-16s hiring in peak hours	N	22.91	25.20	10.0%	per hour
CLC	Sports Pitches	Astroturf hire - full pitch	Non-borough under-16s hiring in non-peak hours	N	40.33	44.36	10.0%	per hour
CLC	Sports Pitches	Astroturf hire - half pitch	Non-borough under-16s hiring in non-peak hours	N	20.13	22.14	10.0%	per hour
CLC	Sports Pitches	Grass pitch hire	Borough adult team (weekday/weekend)	N	44.16	44.16	0.0%	per hour
CLC	Sports Pitches	Grass pitch hire	Non-borough adult team (weekday)	N	75.04	82.55	10.0%	per hour
CLC	Sports Pitches	Grass pitch hire	Non-borough adult team (weekend)	N	71.94	79.13	10.0%	per hour
CLC	Sports Pitches	Grass pitch hire	Borough under-16s team (weekday/weekend)	N	24.06	24.06	0.0%	per hour
CLC	Sports Pitches	Grass pitch hire	Non-borough under-16s team (weekday)	N	39.20	43.12	10.0%	per hour
CLC	Sports Pitches	Grass pitch hire	Non-borough under-16s team (weekend)	N	37.55	41.31	10.0%	per hour
CLC	Sports Pitches	Cricket match	Borough adult team	N	41.58	41.58	0.0%	per match
CLC	Sports Pitches	Cricket match	Non-borough adult team	N	85.67	94.23	10.0%	per match

Appendix 2

Discretionary Fees and Charges within Communities, Localities and Culture

Nature and policy of charging								
Dir	Service	Description of fee and charge	Breakdown Fees/Charges	Charges set nationally / by statute (Y/N)	Current charge 13/14 (£)	Proposed charge 14/15 (£)	% Change 14/15	Unit of charge
CLC	Sports Pitches	Cricket match	Borough under-16s team	N	24.06	24.06	0.0%	per match
CLC	Sports Pitches	Cricket match	Non-borough under-16s team	N	47.52	52.27	10.0%	per match
CLC	Sports Pitches	Tennis court hire	Adults	N	4.70	4.70	0.0%	per hour
CLC	Sports Pitches	Tennis court hire	Under-16s	N	2.88	2.88	0.0%	per hour
CLC	Sports Pitches	Softball/rounders match	Adults	N	39.84	39.84	0.0%	per hour
CLC	Sports Pitches	Softball/rounders match	Under-16s	N	23.40	23.40	0.0%	per hour
CLC	Sports Pitches	Softball/rounders match	School curriculum	N	11.70	11.70	0.0%	per hour
CLC	Sports Pitches	Bowls	Adult season ticket	N	34.45	34.45	0.0%	per season
CLC	Sports Pitches	Bowls	Under-16s season ticket	N	19.30	19.30	0.0%	per season
CLC	Sports Pitches	Bowls	Senior citizens season ticket	N	14.45	14.45	0.0%	per season
CLC	Sports Pitches	Bowls	Adults	N	2.35	2.35	0.0%	per hour
CLC	Sports Pitches	Bowls	Under-16s	N	1.10	1.10	0.0%	per hour
CLC	Sports Pitches	Bowls	Adult leisure pass holders	N	1.20	1.20	0.0%	per hour
CLC	Sports Pitches	Athletics track - Victoria Park	Primary schools	N	11.60	11.60	0.0%	per hour
CLC	Sports Pitches	Athletics track - Victoria Park	Secondary schools	N	15.35	15.35	0.0%	per hour
CLC	Sports Pitches	Athletics track - Victoria Park	Adults	N	1.95	1.95	0.0%	per hour
CLC	Sports Pitches	Athletics track - Victoria Park	Under-16s	N	0.90	0.90	0.0%	per hour
CLC	Sports Pitches	Athletics track - Victoria Park	Season ticket (adults/under-16s)	N	59.70	59.70	0.0%	per hour
CLC	Sports Pitches	Athletics track	Track marking	N	43.00	43.00	0.0%	per hour
CLC	Sports Pitches	Athletics track	Events - Sports Day etc.	N	53.40	53.40	0.0%	per hour

Appendix 3

Discretionary Fees and Charges within Development & Renewal

Nature and policy of charging								
Dir	Service	Description of fee and charge	Breakdown Fees/Charges	Charges set nationally / by statute (Y/N)	Current charge 13/14 (£)	Proposed charge 14/15 (£)	% Change	Unit of charge
3.1 Planning								
D&R	Strategic Planning	Documents & Information	Local Plan Documents Core Strategy 2010 Business Collection	N	80.00	80.00	0.0%	per document
D&R	Strategic Planning	Documents & Information	Local Plan Documents Core Strategy 2010 Business Postage	N	84.80	84.80	0.0%	per document
D&R	Strategic Planning	Documents & Information	Local Plan Documents Core Strategy 2010 Resident Collection	N	50.00	50.00	0.0%	per document
D&R	Strategic Planning	Documents & Information	Local Plan Documents Core Strategy 2010 Resident Postage	N	54.80	54.80	0.0%	per document
D & R	Strategic Planning	Documents & Information	Local Plan Documents Managing Development Document 2013 Business Collection	N	106.00	106.00	0.0%	per document
D & R	Strategic Planning	Documents & Information	Local Plan Documents Managing Development Document 2013 Business Postage	N	113.50	113.50	0.0%	per document
D & R	Strategic Planning	Documents & Information	Local Plan Documents Managing Development Document 2013 Resident Collection	N	50.00	50.00	0.0%	per document
D & R	Strategic Planning	Documents & Information	Local Plan Documents Managing Development Document 2013 Resident Postage	N	57.50	57.50	0.0%	per document
D & R	Strategic Planning	Documents & Information	Local Plan Documents Core Strategy & Managing Development Document 2013 Business Collection	N	186.00	186.00	0.0%	per document
D & R	Strategic Planning	Documents & Information	Local Plan Documents Core Strategy & Managing Development Document 2013 Business Postage	N	193.51	193.51	0.0%	per document
D & R	Strategic Planning	Documents & Information	Local Plan Documents Core Strategy & Managing Development Document 2013 Resident Collection	N	100.00	100.00	0.0%	per document
D & R	Strategic Planning	Documents & Information	Local Plan Documents Core Strategy & Managing Development Document 2013 Resident Postage	N	107.50	107.50	0.0%	per document
D&R	Master Planning	Planning Briefs/ Masterplans Copy	Planning Brief/ Master Plan	N	30.00	30.75	2.5%	per document
DELET	Planning	Planning Site History Package	Summary of Planning applications, appeals, Conservation area and listed building status.	N	53.00	54.50	2.8%	per site (one address)
D&R	Planning	Pre-application	Scale A Duty Officer Service Follow-up Correspondence	N	58.00	Currently being reviewed – a separate report will follow later in 14/15	0.0%	Per Letter
D&R	Planning	Pre-application	Scale B Minor Scale Development Meeting	N	630.00	Currently being reviewed – a separate report will follow later in 14/15	0.0%	first meeting
D&R	Planning	Pre-application	Scale B Minor Scale Development Meeting	N	315.00	Currently being reviewed – a separate report will follow later in 14/15	0.0%	follow-up/ subsequent meetings.
D&R	Planning	Pre-application	Scale C Medium Scale Development Meeting	N	525.00	Currently being reviewed – a separate report will follow later in 14/15	0.0%	follow-up/ subsequent meetings.
D&R	Planning	Pre-application	Scale C Medium Scale Development Meeting	N	1050.00	Currently being reviewed – a separate report will follow later in 14/15	0.0%	first meeting

Appendix 3

Discretionary Fees and Charges within Development & Renewal

Nature and policy of charging								
Dir	Service	Description of fee and charge	Breakdown Fees/Charges	Charges set nationally / by statute (Y/N)	Current charge 13/14 (£)	Proposed charge 14/15 (£)	% Change	Unit of charge
D&R	Planning	Pre-application	Scale D Major Scale Development Meeting	N	2100.00	Currently being reviewed – a separate report will follow later in 14/15	0.0%	first meeting
D&R	Planning	Pre-application	Scale D Major Scale Development Meeting	N	1050.00	Currently being reviewed – a separate report will follow later in 14/15	0.0%	follow-up/ subsequent meetings.
D&R	Planning	Pre-application	Scale D Major Scale Development Meeting	N	790.00	Currently being reviewed – a separate report will follow later in 14/15	0.0%	community forum attendance
D&R	Planning	Pre-application	Scale E Large Scale Development Meeting	N	3150.00	Currently being reviewed – a separate report will follow later in 14/15	0.0%	first meeting
D&R	Planning	Pre-application	Scale E Large Scale Development Meeting	N	1840.00	Currently being reviewed – a separate report will follow later in 14/15	0.0%	follow-up/ subsequent meetings.
D&R	Planning	Pre-application	Scale E Large Scale Development Meeting	N	790.00	Currently being reviewed – a separate report will follow later in 14/15	0.0%	community forum attendance
D&R	Planning	Pre-application	Scale F Advice on Conditions and material / non material amendments	N	630.00	Currently being reviewed – a separate report will follow later in 14/15	0.0%	All Scales .
D&R	Planning	Documents & Information	Section 106 and other legal documents	N	26.50	27.00	1.9%	per agreement
3.2 Building Control								
D&R	Building Control	Demolition ~ Survey and issue of [section 81] Demolition Notice	The standard flat rate charge covers officer time and administrative costs associated with survey, consultation and issue of the notice	N	225	225	0.0%	per application
D&R	Building Control	Out of Hours Test Witnessing at developer or owner's request	For test witnessing fire and life safety systems out of working hrs 06:00-09:00 & 17:00-21:00.	N	£60/hr covers Officer 2x pay	£60/hr covers Officer 2x pay	0.0%	Hrs worked
D&R	Building Control	Out of Hours Test Witnessing at developer or owner's request	For test witnessing fire and life safety systems out of working hrs 21:00-06:00hrs and weekends	N	£120/hr covers Officer 2x pay and cover for TOIL	£120/hr covers Officer 2x pay and cover for TOIL	0.0%	Hrs worked
D&R	Building Control	Street Naming and Numbering	House or premises addition of a name or name change	N	225.00	225.00	0.0%	
D&R	Building Control	Street Naming and Numbering	Naming of Street	N	225.00	225.00	0.0%	
D&R	Building Control	Street Naming and Numbering	Renaming a pre-existing street (including realignment and extensions of/to an existing street name area)	N	225.00	225.00	0.0%	
D&R	Building Control	Street Naming and Numbering	New Developments Address creation or Regularisation of Addresses for pre-existing but unaddressed development	N	150 - 800	150 - 800	0.0%	Number of plots + 5 per plot over 100
D&R	Building Control	Street Naming and Numbering	3 rd party obtaining of copy of a single street naming and numbering order and/or definitive street naming and addressing plan	N	18.00	18.00	0.0%	
D&R	BC/LC/DC	Ordnance Survey Map Extracts	A4 Scale 1:1250	N	31.50	32.00	1.6%	
D&R	BC/LC/DC	Ordnance Survey Map Extracts	A4 Scale 1:2500	N	63.00	64.00	1.6%	
D&R	BC/LC/DC	Documents & Information	List of Current Applications	N	261.38	268.00	2.5%	per annum
D&R	BC/LC/DC	Drawings	A0 Sized	N	9.50	9.75	2.6%	Per sheet

Appendix 3

Discretionary Fees and Charges within Development & Renewal

Nature and policy of charging								
Dir	Service	Description of fee and charge	Breakdown Fees/Charges	Charges set nationally / by statute (Y/N)	Current charge 13/14 (£)	Proposed charge 14/15 (£)	% Change	Unit of charge
D&R	BC/LC/DC	Drawings	A1 - A3 Sized	N	7.35	7.50	2.0%	Per sheet
D&R	BC/LC/DC	File Retrieval	Research for file retrieval	N	10.50	10.75	2.4%	
D&R	BC/LC/DC	File Retrieval	Manual research for file retrieval	N	30.75	30.75	0.0%	
D&R	BC/LC/DC	File Retrieval	Retrieval of 1-4 archive boxes from Storage.	N	25.00	25.00	0.0%	
D&R	BC/LC/DC	File Retrieval	Retrieval of 5-8 archive boxes from Storage.	N	48.00	48.00	0.0%	
D&R	BC/LC/DC	File Retrieval	Retrieval of 9-12 archive boxes from Storage.	N	72.29	73.00	1.0%	
D&R	BC/LC/DC	Copies	A4 first page	N	1.90	1.90	0.0%	
D&R	BC/LC/DC	Copies	A4 each page thereafter	N	0.25	0.25	0.0%	
D&R	BC/LC/DC	Copies	A3 first page	N	5.13	5.25	2.4%	
D&R	BC/LC/DC	Copies	A3 each page thereafter	N	0.50	0.50	0.0%	
D&R	BC/LC/DC	Professional Advice and Services	Post Search/ Conveyance Related Enquiries	N	140.00	145.00	3.6%	per letter
D&R	BC/LC/DC	Professional Advice and Services	Follow-up Duty Service Correspondence	N	58.00	60.00	3.4%	per letter
D&R	BC/LC/DC	Professional Advice and Services	Enquires requiring response by letter, non-binding.	N	42.00	42.00	0.0%	per letter
D&R	BC/LC/DC	Professional Advice and Services	Confirmation of Tree Preservation Order / Listed Building Status / Conservation Area	N	21.00	21.00	0.0%	Up to 5 sites/addresses
D&R	BC/LC/DC	Professional Advice and Services	Other charges fro administrative work	N	42.00	43.00	2.4%	per hour
D&R	BC/LC/DC	Documents & Information	Copy Decision Notice/ Completion Certificate/ Building Regulation Approval Decision/ Rights of Light Notice	N	18.00	19.00	5.6%	per document
3.3 Land Charges								
D&R	Local Land Charges	Documents & Information	Copy Of Local Land Charges Search	N	22.00	22.50	2.3%	
D&R	Local Land Charges	Documents & Information	Copy of LLC 1	N	5.25	5.50	4.8%	
D&R	Local Land Charges	Official Search	Register only (Regular search or NLIS)	N	26.50	27.00	1.9%	
D&R	Local Land Charges	Official Search	CON29 (Regular search or NLIS)	N	136.50	140.00	2.6%	
D&R	Local Land Charges	Official Search	Total Full Search Fee (Regular search or NLIS)	N	163.00	167.00	2.5%	
D&R	Local Land Charges	Enhanced Search Fee	Each additional parcel of land on LLC1	N	5.25	5.50	4.8%	
D&R	Local Land Charges	Enhanced Search Fee	Each additional parcel of land on CON29	N	35.00	36.00	2.9%	
D&R	Local Land Charges	Enhanced Search Fee	Each additional parcel of land on LLC1 + CON29	N	40.25	41.50	3.1%	
D&R	Local Land Charges	Enhanced Search Fee	Part 2 enquiries	N	31.50	32.00	1.6%	
D&R	Local Land Charges	Enhanced Search Fee	Cancellation Fee	N	53.00	55.00	3.8%	
D&R	Local Land Charges	Private Registration Fee	Rights of Light Notice (Full or Temporary)	N	67.00	68.70	2.5%	
D&R	Local Land Charges	Private Registration Fee	Rights of Light Notice (Definitive Certificate following registration of temporary certificate)	N	2.50	2.60	4.0%	

Appendix 4

Discretionary Fees and Charges within Adults, Health and Wellbeing

Nature and policy of charging						Charge		
Dir	Service	Description of fee and charge	Breakdown Fees/Charges	Charges set nationally / by statute	Current charge 13/14 (£)	Proposed charge 14/15 (£)	% Change	Unit of charge
4.1 Meals Service for Social Service Clients								
ESW	Meals on Wheels	Contribution towards the cost of meal	Meal Contribution	N	2.40	2.40	0.0%	per meal
ESW	Day Care	Contribution towards the cost of meal	Meal Contribution	N	2.40	2.40	0.0%	per meal
4.2 Day Care Services								
ESW	Day Care	Contribution towards the cost of refreshments	Refreshments	N	0.30	0.30	0.0%	per unit (half day)
ESW	Day Care	Attendance for other local authority placement for the day, excluding transport	Pritchards Road - Mental Health	N	47.68	47.68	0.0%	per day
ESW	Day Care	Attendance for other local authority placement for the day, excluding transport	Coburn Centre - Learning Disabilities	N	47.11	47.11	0.0%	per day
ESW	Day Care	Attendance for other local authority placement for the day, excluding transport	Mayfield House - Elders	N	44.20	44.20	0.0%	per day
ESW	Day Care	Attendance for other local authority placement for the day, excluding transport	Riverside Day Centre - Elders	N	46.80	46.80	0.0%	per day
ESW	Day Care	Attendance for other local authority placement for the day, excluding transport	Russia Lane - Elders	N	58.24	58.24	0.0%	per day
ESW	Day Care	Attendance for other local authority placement for the day, excluding transport	Physical Disability Day Opportunities	N	64.29	64.29	0.0%	per day
4.3 Extra Care for Sheltered Housing and Supported Living Clients								
ESW	Extra Care Sheltered	Contribution towards extra care sheltered housing	Coopers Court	N	Means Tested	Means Tested	N/A	per week
ESW	Extra Care Sheltered	Contribution towards extra care sheltered housing	Duncan Court	N	Means Tested	Means Tested	N/A	per week
ESW	Extra Care Sheltered	Contribution towards extra care sheltered housing	Donnybrook Court	N	Means Tested	Means Tested	N/A	per week
ESW	Extra Care Sheltered	Contribution towards extra care sheltered housing	Sonali Gardens	N	Means Tested	Means Tested	N/A	per week
ESW	Extra Care Sheltered	Contribution towards extra care sheltered housing	Sue Starkey	N	Means Tested	Means Tested	N/A	per week
ESW	Extra Care Sheltered	Contribution towards extra care sheltered housing	Shipton House	N	Means Tested	Means Tested	N/A	per week
ESW	Supported Living	Housing Support	Receiving Extra Care	N	Means Tested	Means Tested	N/A	per week
ESW	Supported Living	Housing Support	Non-Extra Care	N	Means Tested	Means Tested	N/A	per week
4.4 Schools Meals								
ESW	School Meals	School Lunch	Primary	N	1.90	1.90	0.0%	per meal
ESW	School Meals	School Lunch	Secondary	N	2.00	2.00	0.0%	per meal
4.5 Arts and Music								
4.6 Holiday Childcare Schemes								
ESW	Childcare	Holiday child care	Non working parents	N	4.00	4.00	0.0%	per child, per day
ESW	Childcare	Holiday child care	Working parents- 9am to 5pm	N	10.00	10.00	0.0%	per child per day
ESW	Childcare	Holiday child care	Working parents- 8am to 6pm	N	14.00	14.00	0.0%	per child per day
4.7 Day Nurseries								
ESW	Nursery Fees	Day Nursery	NA	N	Current rate is £148 to £180	Current rate is £148 to £180	0.0%	per week
4.8 Support Services to Academies and Free Schools								
ESW	School support services	Services to Academies	NA	N	Cost of service plus 10% administration charge plus VAT. Services outlined in brochure at www.lbthserviceforschools.co.uk	No change	0.0%	Varies

Appendix 5
Statutory Fees and Charges (All Directorates)

Nature and policy of charging							
Dir	Service	Description of fee and charge	Breakdown Fees/Charges	Charges set nationally / by statute (Y/N)	Current charge 13/14 (£)	Proposed charge 14/15 (£)	Unit of charge
ESW	Residential Respite	Weekly contribution to residential respite	Under 60s	Y	TBC Pending DWP Advice	TBC Pending DWP Advice	per week
ESW	Residential Respite	Weekly contribution to residential respite	Over 60s	Y	TBC Pending DWP Advice	TBC Pending DWP Advice	per week
ESW	Residential/Nursing Care	Contribution towards residential/nursing care (means tested)	Dementia	Y	Means tested under Charging for Residential and Accommodation Charges (CRAG)	Means tested under Charging for Residential and Accommodation Charges (CRAG)	per week
ESW	Residential/Nursing Care	Contribution towards residential/nursing care (means tested)	Residential	Y	Means tested under Charging for Residential and Accommodation Charges (CRAG)	Means tested under Charging for Residential and Accommodation Charges (CRAG)	per week
ESW	Residential/Nursing Care	Contribution towards residential/nursing care (means tested)	Nursing Care	Y	Means tested under Charging for Residential and Accommodation Charges (CRAG)	Means tested under Charging for Residential and Accommodation Charges (CRAG)	per week
ESW	Financial Deputyship	Management of clients financial affairs as directed by the Court	Set up of a new client	Y	TBA by Court of Protection	TBA by Court of Protection	
ESW	Financial Deputyship	Management of clients financial affairs as directed by the Court	Use of Court of Protection with over £16,000	Y	TBA by Court of Protection	TBA by Court of Protection	
ESW	Financial Deputyship	Management of clients financial affairs as directed by the Court	Use of Court of Protection with under £16,000	Y	TBA by Court of Protection	TBA by Court of Protection	
ESW	Financial Deputyship	Management of clients financial affairs as directed by the Court	Use of Court of Protection with property	Y	TBA by Court of Protection	TBA by Court of Protection	
ESW	Financial Deputyship	Management of clients financial affairs as directed by the Court	Court of Protection producing annual Reports	Y	TBA by Court of Protection	TBA by Court of Protection	
CE	Electoral Registration	Electoral Register	Full - data format	Y	10 fee plus 1.50 per 1,000 people (currently 275)	10 fee plus 1.50 per 1,000 people (currently 275)	Per Copy
CE	Electoral Registration	Electoral Register	Full - paper format	Y	£20 fee plus £5.00 per 1,000 people (currently £860)	£20 fee plus £5.00 per 1,000 people (currently £860)	Per Copy
CE	Electoral Registration	Electoral Register	Edited - data format	Y	£10 fee plus £1.50 per 1,000 people (currently £101)	£10 fee plus £1.50 per 1,000 people (currently £101)	Per Copy
CE	Electoral Registration	Electoral Register	Edited - paper format	Y	£20 fee plus £5.00 per 1,000 people (currently £280)	£20 fee plus £5.00 per 1,000 people (currently £280)	Per Copy
CE	Electoral Registration	Electoral Register	Overseas electors register - data format	Y	£10 fee plus £1.50 per 1,000 people (currently £21.5)	£10 fee plus £1.50 per 1,000 people (currently £21.5)	Per Copy
CE	Electoral Registration	Electoral Register	Overseas electors register - paper copy	Y	£20 fee plus £5.00 per 1,000 people (currently £15)	£20 fee plus £5.00 per 1,000 people (currently £15)	Per Copy
CE	Registrars	Searches	Family History	Y	18.00	18.00	per 6 verifications
CE	Registrars	Searches	retrieval - in current register AT TIME OF	Y	4.00	4.00	per item
CE	Registrars	Searches	retrieval - in current register AFTER	Y	7.00	7.00	per item
CE	Registrars	Searches	retrieval - in vaults	Y	10.00	10.00	per item
CE	Registrars	Copy of birth, marriage & death certificate	Priority same day service & phone	Y	15.00 (incl 10.00 statutory fee)	15.00 (incl 10.00 statutory fee)	per search
CE	Registrars	Copy of birth, marriage & death certificate	Posted next working day / postal applications	Y	11.00 (incl 10.00 statutory fee)	11.00 (incl 10.00 statutory fee)	per search
CE	Registrars	Copy of birth, marriage & death certificate	Collect next working day	Y	10.00	10.00	per search
CE	Registrars	Copy of Marriage Certificate	at time of marriage	Y	4.00	4.00	
CE	Registrars	Copy of Marriage Certificate	after time of marriage	Y	7.00	7.00	

Appendix 5
Statutory Fees and Charges (All Directorates)

Nature and policy of charging							
Dir	Service	Description of fee and charge	Breakdown Fees/Charges	Charges set nationally / by statute (Y/N)	Current charge 13/14 (£)	Proposed charge 14/15 (£)	Unit of charge
CE	Registrars	Copy of Civil Partnership Certificate	At time of Civil Partnership Registration	Y	4.00	4.00	
CE	Registrars	Copy of Civil Partnership Certificate	After Registration	Y	7.00	7.00	
CE	Registrars	Wedding Ceremony - Register Office Room	Standard marriage charge	Y	45.00	45.00	0 hr
CE	Registrars	Wedding Ceremony - Register Office	Certificate fee - day of ceremony	Y	4.00	4.00	per item
CE	Registrars	Wedding Ceremony - Register Office	Certificate fee - after the ceremony	Y	7.00	7.00	per item
CE	Registrars	Notice Fee		Y	35.00	35.00	per person
CE	Registrars	Certificate of birth, death or marriage	(a) from a registrar when application is made at the time of registration	Y	4.00		30 mins
CE	Registrars	Certificate of birth, death or marriage	(b) from a registrar when application is made after the time of registration	Y	7.00		30 mins
CE	Registrars	Marriage Act 1949 section 27(6)	Notice of Marriage	Y	35.00		30 mins
	Registrars		Notice of Civil Partnership	Y	35.00		30 mins
CE	Registrars	Marriage Act 1949 section 31(5F)	Application to reduce the 15 day period	Y	28.00		2 hours
CE	Registrars	Marriage Act 1949 section 27(7)	Attendance of superintendent registrar other than at his office for purpose of being given notice of marriage of house-bound or detained person	Y	£46.00 house-bound £67.00 detained		2 hours
CE	Registrars	Marriage Act 1949 section 41(6)	Registration of buildings for Religious worship	Y	28.00		30 mins
CE	Registrars	Marriage Act 1949 section 41(6)	Registration of buildings for solemnization of marriages	Y	120.00		30 mins
CE	Registrars	Marriage Act 1949 section 51(2)	Fee of superintendent registrar attending marriage at the place where a house-bound or detained person usually	Y	£82.00 house-bound £93.00 detained		2 hours
CE	Registrars	Marriage Act 1949 section 51(1)	Fee of registrar for attending marriage--(a) at register office	Y	45.00		30 mins
CE	Registrars	Marriage Act 1949 section 51(1)	registered building, house-bound or detained	Y	80 £79.00 house-bound £86.00 detained		2 hours
CE	Registrars	Births and Deaths Registration Act 1953	General search of indexes kept by superintendent registrars	Y	18.00		2 hours
CLC	Transport & Highways	Streetworks	Sample Inspections	Y	50.00	50.00	per inspection
CLC	Transport & Highways	Streetworks	Defect follow up	Y	48.00	48.00	per inspection
CLC	Transport & Highways	Streetworks	Fixed penalty notices	Y	80.00-120.00	80.00-120.00	2.50%
CLC	Licensing	Licence to store explosives - new	(a) one year's duration	Y	178.00	178.00	0.00%
CLC	Licensing	Licence to store explosives - new	(b) two years' duration	Y	234.00	234.00	0.00%
CLC	Licensing	Licence to store explosives - new	(c) three years' duration	Y	292.00	292.00	0.00%
CLC	Licensing	Licence to store explosives - new	(d) four years' duration	Y	360.00	360.00	0.00%
CLC	Licensing	Licence to store explosives - new	(e) five years' duration	Y	407.00	407.00	0.00%
CLC	Licensing	Licence to store explosives - renewal	(a) one year's duration	Y	83.00	83.00	0.00%
CLC	Licensing	Licence to store explosives - renewal	(b) two years' duration	Y	141.00	141.00	0.00%
CLC	Licensing	Licence to store explosives - renewal	(c) three years' duration	Y	198.00	198.00	0.00%
CLC	Licensing	Licence to store explosives - renewal	(d) four years' duration	Y	256.00	256.00	0.00%
CLC	Licensing	Licence to store explosives - renewal	(e) five years' duration	Y	313.00	313.00	0.00%

Appendix 5
Statutory Fees and Charges (All Directorates)

Dir	Nature and policy of charging				Charge		
	Service	Description of fee and charge	Breakdown Fees/Charges	Charges set nationally / by statute (Y/N)	Current charge 13/14 (£)	Proposed charge 14/15 (£)	Unit of charge
CLC	Licensing	Registration in relation to the storage of explosives:	(a) one year's duration	Y	105.00	105.00	0.00%
CLC	Licensing	Registration in relation to the storage of explosives:	(b) two years' duration	Y	136.00	136.00	0.00%
CLC	Licensing	Registration in relation to the storage of explosives:	(c) three years' duration	Y	166.00	166.00	0.00%
CLC	Licensing	Registration in relation to the storage of explosives:	(d) four years' duration	Y	198.00	198.00	0.00%
CLC	Licensing	Registration in relation to the storage of explosives:	(e) five years' duration	Y	229.00	229.00	0.00%
CLC	Licensing	Registration in relation to the storage of explosives - Renewal	(a) one year's duration	Y	52.00	52.00	0.00%
CLC	Licensing	Registration in relation to the storage of explosives - Renewal	(b) two years' duration	Y	83.00	83.00	0.00%
CLC	Licensing	Registration in relation to the storage of explosives - Renewal	(c) three years' duration	Y	115.00	115.00	0.00%
CLC	Licensing	Registration in relation to the storage of explosives - Renewal	(d) four years' duration	Y	146.00	146.00	0.00%
CLC	Licensing	Registration in relation to the storage of explosives - Renewal	(e) five years' duration	Y	178.00	178.00	0.00%
CLC	Licensing	Explosives:	Varying licence/registration-	Y	35.00	35.00	0.00%
CLC	Licensing	Explosives: any other kind of variation	The reasonable cost to the licensing authority of	N	35.00	35.00	0.00%
CLC	Licensing	Explosives: Transfer		Y	35.00	35.00	0.00%
CLC	Licensing	Explosives: Replacement of licence or registration referred to in this Part		Y	35.00	35.00	0.00%
CLC	Licensing	Licensing Act: New Premises Licence/Club Premises/Provisional	Rateable value -Band A	Y	100.00	100.00	0.00%
CLC	Licensing	Licensing Act: New Premises Licence/Club Premises/Provisional	Rateable value -Band B	Y	190.00	190.00	0.00%
CLC	Licensing	Licensing Act: New Premises Licence/Club Premises/Provisional	Rateable value -Band C	Y	315.00	315.00	0.00%
CLC	Licensing	Licensing Act: New Premises Licence/Club Premises/Provisional	Rateable value -Band D	Y	450.00	450.00	0.00%
CLC	Licensing	Licensing Act: New Premises Licence/Club Premises/Provisional	Rateable value -Band E	Y	635.00	635.00	0.00%
CLC	Licensing	Licensing Act: New Premises Licence/Club Premises/Provisional	Band D where premises exclusively for	Y	900.00	900.00	0.00%
CLC	Licensing	Licensing Act: New Premises Licence/Club Premises/Provisional	Band E where premises exclusively for	Y	1905.00	1905.00	0.00%
CLC	Licensing	Licensing Act: New Premises Licence	Capacity: 5,000-9,999	Y	1000.00	1000.00	0.00%
CLC	Licensing	Licensing Act: New Premises Licence	Capacity:10,000-14,999	Y	2000.00	2000.00	0.00%
CLC	Licensing	Licensing Act: New Premises Licence	Capacity:15,000-19,999	Y	4000.00	4000.00	0.00%
CLC	Licensing	Licensing Act: New Premises Licence	Capacity: 20,000-29,999	Y	8000.00	8000.00	0.00%
CLC	Licensing	Licensing Act: New Premises Licence	Capacity:30,000-39,999	Y	16000.00	16000.00	0.00%
CLC	Licensing	Licensing Act: New Premises Licence	Capacity:40,000-49,999	Y	24000.00	24000.00	0.00%
CLC	Licensing	Licensing Act: New Premises Licence	Capacity:50,000-59,999	Y	32000.00	32000.00	0.00%
CLC	Licensing	Licensing Act: New Premises Licence	Capacity:60,000-69,999	Y	40000.00	40000.00	0.00%
CLC	Licensing	Licensing Act: New Premises Licence	Capacity:70,000-79,999	Y	48000.00	48000.00	0.00%
CLC	Licensing	Licensing Act: New Premises Licence	Capacity:80,000-89,999	Y	56000.00	56000.00	0.00%
CLC	Licensing	Licensing Act: New Premises Licence	Capacity:90,000 and over	Y	64000.00	64000.00	0.00%
CLC	Licensing	Licensing Act: Premises Licence	Theft or loss, etc. of premises licence or	Y	10.50	10.50	0.00%
CLC	Licensing	Licensing Act: Premises Licence	change of name or address	Y	10.50	10.50	0.00%
CLC	Licensing	Licensing Act: Premises Licence	Transfer	Y	23.00	23.00	0.00%
CLC	Licensing	Licensing Act: Provisional Statement	Application for a provisional statement	Y	315.00	315.00	0.00%
CLC	Licensing	Licensing Act: Premises Licence	Application to vary licence to specify	Y	£23:00	23.00	0.00%
CLC	Licensing	Licensing Act: Premises Licence	Interim authority notice following death etc. of	Y	23.00	23.00	0.00%
CLC	Licensing	Licensing Act: Premises Licence	Notification Interest	Y			#DIV/0!
CLC	Licensing	Licensing Act: Club Premises	Theft, loss etc. of certificate or summary	Y	10.50	10.50	0.00%
CLC	Licensing	Licensing Act: Club Premises	Notification of change of name or alteration of	Y	10.50	10.50	0.00%

Appendix 5
Statutory Fees and Charges (All Directorates)

Nature and policy of charging							
Dir	Service	Description of fee and charge	Breakdown Fees/Charges	Charges set nationally / by statute (Y/N)	Current charge 13/14 (£)	Proposed charge 14/15 (£)	Unit of charge
CLC	Licensing	Licensing Act: Club Premises	Change of relevant registered address of	Y	10.50	10.50	0.00%
CLC	Licensing	Licensing Act: Personal Licence	new application and renewals	Y	£37:00	37.00	0.00%
CLC	Licensing	Licensing Act: Personal Licence	Theft or Loss of personal licence	Y	10.50	10.50	0.00%
CLC	Licensing	Licensing Act: Personal Licence	Notification of change of name or address	Y	10.50	10.50	0.00%
CLC	Licensing	Licensing Act: Personal Licence	Right of freeholder etc. to be notified of licensing	Y	21.00	21.00	0.00%
CLC	Licensing	Gambling Act: Gaming: New Operator	2 or less machines	Y	50.00	50.00	0.00%
CLC	Licensing	Gambling Act: Gaming: New Operator	3 or more machines	Y	150.00	150.00	0.00%
CLC	Licensing	Gambling Act: Gaming: Existing Operator	3 or more machines	Y	100.00	100.00	0.00%
CLC	Licensing	Gambling Act: Gaming:	3 or more machines - Transfer	Y	25.00	25.00	0.00%
CLC	Licensing	Gambling Act: Gaming:	Annual Fee	Y	50.00	50.00	0.00%
CLC	Idea Store Learning	Skills Funding Agency contract: Courses funded through the Adult	Typical fee for programmes ranging	Y	4.50	4.50 - 4.75	per hour
D&R	Building Control	Dangerous Structures	Survey and administration costs in processing contractors' invoices etc.	LBTH DS Fees & Charges Regs 1995	200-350 survey fee and 5% of contractors' invoiced costs	200-350 survey fee and 5% of contractors' invoiced costs	Job by job basis
D&R	Building Control	Creation of New Dwellings - standard	Plan Charge - between 1-19 dwellings	Building [Local Authority] Charges Regs 2010	260-680 ex VAT 312-816 inc VAT	260-680 ex VAT 312-816 inc VAT	Dependent on number of dwellings
D&R	Building Control	Creation of New Dwellings - standard	Plan Charge - between 1-19 dwellings - REGULARISATION CHARGE	Building [Local Authority] Charges Regs 2010	As above plus 25%	As above plus 25%	Dependent on number of dwellings
D&R	Building Control	Creation of New Dwellings - standard	Inspection Charge - between 1-19 dwellings	Building [Local Authority] Charges Regs 2010	350-2,464 ex VAT 420-2,956.8 inc VAT	350-2,464 ex VAT 420-2,956.8 inc VAT	Dependent on number of dwellings
D&R	Building Control	Creation of New Dwellings - standard	Inspection Charge - between 1-19 dwellings - REGULARISATION CHARGE	Building [Local Authority] Charges Regs 2010	As above plus 25%	As above plus 25%	Dependent on number of dwellings
D&R	Building Control	Creation of New Dwellings - standard	Building Notice Charge - between 1-19 dwellings	Building [Local Authority] Charges Regs 2010	610-3,144 ex VAT 732-3,772.8 inc VAT	610-3,144 ex VAT 732-3,772.8 inc VAT	Dependent on number of dwellings
D&R	Building Control	Creation of New Dwellings - standard	Building Notice Charge - between 1-19 dwellings - REGULARISATION CHARGE	Building [Local Authority] Charges Regs 2010	As above plus 25%	As above plus 25%	Dependent on number of dwellings
D&R	Building Control	Extensions to a single domestic building	Plan Charge - Single storey extensions - category 1,2,3	Building [Local Authority] Charges Regs 2010	250 ex VAT 300 inc VAT	250 ex VAT 300 inc VAT	Per plan
D&R	Building Control	Extensions to a single domestic building	Inspection Charge - Single storey extensions - category 1,2,3	Building [Local Authority] Charges Regs 2010	325-504 ex VAT 390-604.8 inc VAT	325-504 ex VAT 390-604.8 inc VAT	Per inspection & depending on floor area

Appendix 5
Statutory Fees and Charges (All Directorates)

Nature and policy of charging							
Dir	Service	Description of fee and charge	Breakdown Fees/Charges	Charges set nationally / by statute (Y/N)	Current charge 13/14 (£)	Proposed charge 14/15 (£)	Unit of charge
D&R	Building Control	Extensions to a single domestic building	Building Notice Charge - Single storey extensions - category 1,2,3	Building [Local Authority] Charges Regs 2010	575-754 ex VAT 690-904.8 inc VAT	575-754 ex VAT 690-904.8 inc VAT	Per notice & depending on floor area
D&R	Building Control	Extensions to a Two Storey domestic building	Plan Charge - Two storey extensions - category 4, 5	Building [Local Authority] Charges Regs 2010	250 ex VAT 300 inc VAT	250 ex VAT 300 inc VAT	Per plan
D&R	Building Control	Extensions to a Two Storey domestic building	Inspection Charge - Two storey extensions - category 4,5	Building [Local Authority] Charges Regs 2010	504-575 ex VAT 604.8-690 INC VAT	504-575 ex VAT 604.8-690 INC VAT	Per inspection & depending on floor area
D&R	Building Control	Extensions to a Two Storey domestic building	Building Notice Charge - Two storey extensions - category 4,5	Building [Local Authority] Charges Regs 2010	754-825 ex VAT 904.8-990 inc VAT	754-825 ex VAT 904.8-990 inc VAT	Per notice & depending on floor area
D&R	Building Control	Loft Conversion	Plan Charge - Loft Conversion - category 6,7	Building [Local Authority] Charges Regs 2010	250 ex VAT 300 inc VAT	250 ex VAT 300 inc VAT	Per plan
D&R	Building Control	Loft Conversion	Inspection Charge - Loft Conversion - category 6,7	Building [Local Authority] Charges Regs 2010	325-575 ex VAT - no dormer / dormer 390-690 inc VAT	325-575 ex VAT - no dormer / dormer 390-690 inc VAT	Per inspection
D&R	Building Control	Loft Conversion	Building Notice Charge - Loft Conversion - category 6,7	Building [Local Authority] Charges Regs 2010	575-825 ex VAT - no dormer / dormer 690-990 inc VAT	575-825 ex VAT - no dormer / dormer 690-990 inc VAT	Per notice
D&R	Building Control	Garages & Carports	Plan Charge - Garages & Carports - Category 8	Building [Local Authority] Charges Regs 2010	175 ex VAT 210 inc VAT	175 ex VAT 210 inc VAT	Per plan
D&R	Building Control	Garages & Carports	Inspection Charge - Garages & Carports - Category 8	Building [Local Authority] Charges Regs 2010	255 ex VAT 306 inc VAT	255 ex VAT 306 inc VAT	Per inspection
D&R	Building Control	Garages & Carports	Buildings Notice Charge - Garages & Carports - Category 8	Building [Local Authority] Charges Regs 2010	430 ex VAT 516 inc VAT	430 ex VAT 516 inc VAT	Per notice
D&R	Building Control	Garages & Carports	Plan Charge - Garages & Carports - Category 9	Building [Local Authority] Charges Regs 2010	175 ex VAT 210 inc VAT	175 ex VAT 210 inc VAT	Per plan
D&R	Building Control	Garages & Carports	Inspection Charge - Garages & Carports - Category 9	Building [Local Authority] Charges Regs 2010	325 ex VAT 390 inc VAT	325 ex VAT 390 inc VAT	Per inspection
D&R	Building Control	Garages & Carports	Buildings Notice Charge - Garages & Carports - Category 9	Building [Local Authority] Charges Regs 2010	500 ex VAT 600 inc VAT	500 ex VAT 600 inc VAT	Per notice

Appendix 5
Statutory Fees and Charges (All Directorates)

Nature and policy of charging							
Dir	Service	Description of fee and charge	Breakdown Fees/Charges	Charges set nationally / by statute (Y/N)	Current charge 13/14 (£)	Proposed charge 14/15 (£)	Unit of charge
D&R	Building Control	Other	Plan Charge - Conversion of a garage to a dwelling to a habitable room(s) - Category 10	Building [Local Authority] Charges Regs 2010	215 ex VAT 258 inc VAT	215 ex VAT 258 inc VAT	Per plan
D&R	Building Control	Other	Inspection Charge - Conversion of a garage to a dwelling to a habitable room(s) - Category 10	Building [Local Authority] Charges Regs 2010	380 ex VAT 456 inc VAT	380 ex VAT 456 inc VAT	Per inspection
D&R	Building Control	Other	Buildings Notice Charge - Conversion of a garage to a dwelling to a habitable room(s) - Category 10	Building [Local Authority] Charges Regs 2010	595 ex VAT 714 inc VAT	595 ex VAT 714 inc VAT	Per notice
D&R	Building Control	Other	Plan Charge - Alterations to extend or create a basement up to 100m2 - Category 11	Building [Local Authority] Charges Regs 2010	250 ex VAT 300 inc VAT	250 ex VAT 300 inc VAT	Per plan
D&R	Building Control	Other	Inspection Charge - Alterations to extend or create a basement up to 100m2 - Category 11	Building [Local Authority] Charges Regs 2010	505 ex VAT 606 inc VAT	505 ex VAT 606 inc VAT	Per inspection
D&R	Building Control	Other	Buildings Notice Charge - Alterations to extend or create a basement up to 100m2 - Category 11	Building [Local Authority] Charges Regs 2010	755 ex VAT 906 inc VAT	755 ex VAT 906 inc VAT	Per notice
D&R	Building Control	Extensions	Regularisation Charge	Building [Local Authority] Charges Regs 2010	1.25% x Building Notice Charge	1.25% x Building Notice Charge	Per Application
D&R	Building Control	Extensions	Not using a Part P Registered Electrician	Building [Local Authority] Charges Regs 2010	200 ex VAT 240 inc Vat	200 ex VAT 240 inc Vat	Per Application
D&R	Building Control	Alterations to Single Domestic Building	Underpinning - Plan Charge	Building [Local Authority] Charges Regs 2010	175 ex VAT 210 inc VAT	175 ex VAT 210 inc VAT	Per Application
D&R	Building Control	Alterations to Single Domestic Building	Underpinning - Inspection Charge	Building [Local Authority] Charges Regs 2010	200 ex VAT per 5m 240 inc VAT	200 ex VAT per 5m 240 inc VAT	Per Application
D&R	Building Control	Alterations to Single Domestic Building	Underpinning - Building Notice Charge	Building [Local Authority] Charges Regs 2010	375 ex VAT 450 inc VAT	375 ex VAT 450 inc VAT	Per Application
D&R	Building Control	Alterations to Single Domestic Building	Underpinning - Inspection Charge - each additional 5m or part thereof	Building [Local Authority] Charges Regs 2010	85 ex VAT 102 inc VAT	85 ex VAT 102 inc VAT	Per Application
D&R	Building Control	Alterations to Single Domestic Building	Internal alterations, installation of fittings (not electrical) and/or structural alterations - Plan Charge	Building [Local Authority] Charges Regs 2010	175-250 ex VAT 210-300 inc VAT	175-250 ex VAT 210-300 inc VAT	depending on estimated cost of works

Appendix 5
Statutory Fees and Charges (All Directorates)

Nature and policy of charging							
Dir	Service	Description of fee and charge	Breakdown Fees/Charges	Charges set nationally / by statute (Y/N)	Current charge 13/14 (£)	Proposed charge 14/15 (£)	Unit of charge
D&R	Building Control	Alterations to Single Domestic Building	Internal alterations, installation of fittings (not electrical) and/or structural alterations - Inspection Charge	Building [Local Authority] Charges Regs 2010	175-760 ex VAT 210-912 inc VAT	175-760 ex VAT 210-912 inc VAT	depending on estimated cost of works
D&R	Building Control	Alterations to Single Domestic Building	Internal alterations, installation of fittings (not electrical) and/or structural alterations - Building Notice Charge	Building [Local Authority] Charges Regs 2010	175-1010 ex VAT 210-1,212 inc VAT	175-1010 ex VAT 210-1,212 inc VAT	depending on estimated cost of works
D&R	Building Control	Alterations to Single Domestic Building	Window replacement (not competent persons scheme) - Plan Charge	Building [Local Authority] Charges Regs 2010	85 ex VAT 102 inc VAT	85 ex VAT 102 inc VAT	up to 20 windows / over 20 windows
D&R	Building Control	Alterations to Single Domestic Building	Window replacement (not competent persons scheme) - Inspection Charge	Building [Local Authority] Charges Regs 2010	200 / 400 ex VAT 240/ 480 inc VAT	200 / 400 ex VAT 240/ 480 inc VAT	up to 20 windows / over 20 windows
D&R	Building Control	Alterations to Single Domestic Building	Window replacement (not competent persons scheme) - Building Notice Charge	Building [Local Authority] Charges Regs 2010	285 / 485 ex VAT 342 / 582 inc VAT	285 / 485 ex VAT 342 / 582 inc VAT	up to 20 windows / over 20 windows
D&R	Building Control	Alterations to Single Domestic Building	Electrical wiring - Plan Charge	Building [Local Authority] Charges Regs 2010	230 ex VAT 276 inc Vat	230 ex VAT 276 inc Vat	
D&R	Building Control	Alterations to Single Domestic Building	Electrical wiring - Inspection Charge	Building [Local Authority] Charges Regs 2010	230 ex VAT 276 inc Vat	230 ex VAT 276 inc Vat	
D&R	Building Control	Alterations to Single Domestic Building	Electrical wiring - Building Notice Charge	Building [Local Authority] Charges Regs 2010	230 ex VAT 276 inc Vat	230 ex VAT 276 inc Vat	
D&R	Building Control	Alterations to Single Domestic Building	Conversion to create new dwellings - Plan Charge	Building [Local Authority] Charges Regs 2010	175 - 340 ex VAT 210 - 408 inc VAT	175 - 340 ex VAT 210 - 408 inc VAT	Per application - 7 pricing bands - depending on estimated costs
D&R	Building Control	Alterations to Single Domestic Building	Conversion to create new dwellings - Inspection Charge	Building [Local Authority] Charges Regs 2010	175-1850 ex VAT 210-2,220 inc VAT	175-1850 ex VAT 210-2,220 inc VAT	Per application - 7 pricing bands - depending on estimated costs
D&R	Building Control	Alterations to Single Domestic Building	Conversion to create new dwellings - Building Notice Charge	Building [Local Authority] Charges Regs 2010	175 - 2,190 ex VAT 210 - 2,628 inc VAT	175 - 2,190 ex VAT 210 - 2,628 inc VAT	Per application - 7 pricing bands - depending on estimated costs
D&R	Building Control	Alterations to Single Non Domestic Building	Underpinning - Plan Charge	Building [Local Authority] Charges Regs 2010	175 ex VAT 210 inc VAT	175 ex VAT 210 inc VAT	Per application.

Appendix 5
Statutory Fees and Charges (All Directorates)

Nature and policy of charging							
Dir	Service	Description of fee and charge	Breakdown Fees/Charges	Charges set nationally / by statute (Y/N)	Current charge 13/14 (£)	Proposed charge 14/15 (£)	Unit of charge
D&R	Building Control	Alterations to Single Non Domestic Building	Underpinning - Inspection Charge	Building [Local Authority] Charges Regs 2010	200 ex VAT 240 inc VAT	200 ex VAT 240 inc VAT	Per application. For every 5m length or part thereof
D&R	Building Control	Alterations to Single Non Domestic Building	Underpinning - Inspection Charge	Building [Local Authority] Charges Regs 2010	84 ex VAT 100.8 inc VAT	84 ex VAT 100.8 inc VAT	Per application, for each additional 5m or part thereof
D&R	Building Control	Alterations to Single Non Domestic Building	Fit out and alteration - office and retail - Plan Charge	Building [Local Authority] Charges Regs 2010	175-505 ex VAT 210-606 inc VAT	175-505 ex VAT 210-606 inc VAT	Per application. 7 price bands depending on estimated cost
D&R	Building Control	Alterations to Single Non Domestic Building	Fit out and alteration - office and retail - Inspection Charge	Building [Local Authority] Charges Regs 2010	200-900 ex VAT 240-1,080 inc VAT	200-900 ex VAT 240-1,080 inc VAT	Per application. 7 price bands depending on estimated cost
D&R	Building Control	Alterations to Single Non Domestic Building	Fit out and alteration - other than office or retail use - Plan Charge	Building [Local Authority] Charges Regs 2010	175-505 ex VAT 210-606 inc VAT	175-505 ex VAT 210-606 inc VAT	Per application. 7 price bands depending on estimated cost
D&R	Building Control	Alterations to Single Non Domestic Building	Fit out and alteration - other than office or retail use - Inspection Charge	Building [Local Authority] Charges Regs 2010	340-1,265 ex VAT 408-1,518 inc VAT	340-1,265 ex VAT 408-1,518 inc VAT	Per application. 7 price bands depending on estimated cost
D&R	Planning	Household applications	Extension to an existing dwellinghouse or works within its garden	Y	172	172	1 dwellinghouse
D&R	Planning	Household applications	Extension to an existing dwellinghouse or works within its garden	Y	339	339	2 or more dwellinghouses
D&R	Planning	Creation of new dwellings	Outline apps for the erection of new dwelling houses where site does not exceed 2.5 hectares.	Y	385	385	for each 0.1 hectare of site area where site area does not exceed 2.5 hectares.
D&R	Planning	Creation of new dwellings	Outline apps for the erection of new dwelling houses where site does exceed 2.5 hectares.	Y	9,527	9,527	And an additional £115 for each 0.1 hectare over 2.5 hectares. Subject to a maximum of £125,000
D&R	Planning	Creation of new dwellings	Full apps for the erection of new dwelling houses	Y	385	385	for each dwelling house if the development is 50 or fewer
D&R	Planning	Creation of new dwellings	Full apps for the erection of new dwelling houses	Y	19049	19049	if development exceeds 50, £115 per dwelling extra. Maximum in total of £250,000
D&R	Planning	Creation of new dwellings	Change of use of an existing dwellinghouse to use as two or more single dwelling houses	Y	385	385	for each additional dwellinghouse to be created
D&R	Planning	Creation of new dwellings	Change of use of a building to use as one or more separate dwelling houses	Y	385	385	for each dwellinghouse to be created

Appendix 5
Statutory Fees and Charges (All Directorates)

Nature and policy of charging				Charge			
Dir	Service	Description of fee and charge	Breakdown Fees/Charges	Charges set nationally / by statute (Y/N)	Current charge 13/14 (£)	Proposed charge 14/15 (£)	Unit of charge
D&R	Planning	Erection of other buildings	Outline applications for erection of buildings (other than dwellings, agricultural buildings, glasshouses, plant and machinery)	Y	385	385	for each 0.1 hectare of site area where the site area does not exceed 2.5 hectares
D&R	Planning	Erection of other buildings	Outline applications for erection of buildings (other than dwellings, agricultural buildings, glasshouses, plant and machinery)	Y	9527	9527	Where the site area does exceed 2.5 hectares and a additional £115 per 0.1 hectares over 2.5. Maximum total of £125,000
D&R	Planning	Erection of other buildings	Full applications for erection of buildings (other than dwellings, agricultural buildings, glasshouses, plant and machinery)	Y	195	195	Where floor space created does not exceed 40 sq metres
D&R	Planning	Erection of other buildings	Full applications for erection of buildings (other than dwellings, agricultural buildings, glasshouses, plant and machinery)	Y	385	385	Where floor space to be created falls between 40 sq metres and 75 sq metres
D&R	Planning	Erection of other buildings	Full applications for erection of buildings (other than dwellings, agricultural buildings, glasshouses, plant and machinery)	Y	385	385	Where floor space falls between 76 sq metres and 3750 sq metres. £385 for each 75 sq metres of that area.
D&R	Planning	Erection of other buildings	Full applications for erection of buildings (other than dwellings, agricultural buildings, glasshouses, plant and machinery)	Y	19049	19049	Where floorspace exceeds 3750 sq metres and a additional £115 for each 75 sq metres in excess of 3750 sq metres. Subject to a maximum in total of £250,000
D&R	Planning	Erection of other buildings	Erection, alteration or replacement of plant or machinery.	Y	385	385	Where site does not exceed 5 hectares. £385 for each 0.1 hectares of site area.
D&R	Planning	Erection of other buildings	Erection, alteration or replacement of plant or machinery.	Y	19049	19049	Where site does exceed 5 hectares and an additional £115 for each 0.1 hectares in excess of 5. Maximum total of £250,000
D&R	Planning	Other operations	The construction of car parks, service roads and other means of access on land used for the purpose of a single undertaking	Y	195	195	
D&R	Planning	Other operations	The carrying out of any operations not coming within any of the above categories.	Y	195	195	for each 0.1 hectare of site area, to a maximum of £1,690
D&R	Planning	Other operations	Satellite Dish	Y	172 / 195	172 / 195	Dwellinghouse / All other applications
D&R	Planning	Uses of land	Making a material change in the use of a building or land	Y	385	385	
D&R	Planning	Applications for the approval of reserved matters on an outline planning permission	Applications for the approval of reserved matters on an outline planning permission	Y	385	385	

Appendix 5
Statutory Fees and Charges (All Directorates)

Nature and policy of charging							
Dir	Service	Description of fee and charge	Breakdown Fees/Charges	Charges set nationally / by statute (Y/N)	Current charge 13/14 (£)	Proposed charge 14/15 (£)	Unit of charge
D&R	Planning	Applications to discharge, remove or change conditions on planning permissions	Applications for approval of details required by conditions on a planning permission	Y	97 28	97 28	Non household development / Household development
D&R	Planning	Applications to discharge, remove or change conditions on planning permissions	Removal of variation of a condition of a previous permission	Y	195	195	
D&R	Planning	Applications to discharge, remove or change conditions on planning permissions	Continuance of a use of land or the retention buildings or works on land without compliance with a condition subject to which a previous planning permission has been granted	Y	195	195	
D&R	Planning	Applications for non-material amendments following the grant of planning permission	Householders All other applications.	Y	28 195	28 195	Householders / All other applications
D&R	Planning	Applications for extension of time limit for implementation.	Householders Major Developments All other applications.	Y	57 575 195	57 575 195	Householders / Major development / All other applications
D&R	Planning	Applications for lawful development certificates	Application for existing use of building or land or whether any operations carried out in, over or under land are lawful	Y	Same as the fee for a planning app for same development	Same as the fee for a planning app for same development	
D&R	Planning	Applications for lawful development certificates	Application to ascertain whether failure to comply with any condition or limitation is lawful	Y	195	195	
D&R	Planning	Applications for lawful development certificates	Application to check whether any proposed use of buildings or land, or any operation to be carried out in, over or under land are lawful	Y	Half the amount of the fee for a planning application for the same proposal	Half the amount of the fee for a planning application for the same proposal	
D&R	Planning	Applications for consent to display an advertisement	Advertisements displayed on business premises (including forecourts) or directing members of the public to	Y	110	110	
D&R	Planning	Applications for consent to display an advertisement	All other advertisements	Y	385	385	
D&R	Planning	Applications for prior approval under the General Permitted Development Order.	Determination of whether prior approval is necessary for agriculture/forestry building & operations or demolition of buildings	Y	80	80	
D&R	Planning	Applications for prior approval under the General Permitted Development Order.	Determinations of whether prior approval is necessary for telecommunication code system operators	Y	385	385	
D&R	Planning	Concessions and exemptions	Revised or fresh application of the same character or description by the same applicant within 12 months.	Y	No fee	No fee	
D&R	Planning	Concessions and exemptions	Works to improve access for the disabled to public buildings or to improve access, safety, health or comfort for a disabled	Y	No fee	No fee	
D&R	Planning	Concessions and exemptions	Applications required because of the removal of permitted development rights by a condition or by an Article 4 Direction, or by withdrawal of deemed advertisement consent.	Y	No fee	No fee	
D&R	Planning	Concessions and exemptions	Alternative applications for one site made by the same applicant on the same day	Y	Highest of fees applicable for each alternative and a sum equal to half the rest	Highest of fees applicable for each alternative and a sum equal to half the rest	
D&R	Planning	Concessions and exemptions	Development crossing planning authority boundaries requiring more than one	Y	only one fee paid to the authority having the larger site.	only one fee paid to the authority having the larger site.	

Appendix 5
Statutory Fees and Charges (All Directorates)

Nature and policy of charging				Charge			
Dir	Service	Description of fee and charge	Breakdown Fees/Charges	Charges set nationally / by statute (Y/N)	Current charge 13/14 (£)	Proposed charge 14/15 (£)	Unit of charge
D&R	Building Control	Section 30 - Temporary Structures Charge	Application for erection of a special buildings or structures intended to be kept permanently or temporarily.	N	TBC Please contact for a quote	TBC Please contact for a quote	
D&R	Building Control	Section 30 - Temporary Structures Charge	Grandstand	N	300-600 TBC Please contact for a quote		No of seats 10 to 1000 / No of seats over 1000
D&R	Building Control	Section 30 - Temporary Structures Charge	Stage	N	300 TBC Please contact for a quote		less than 60m ² / over 60m ²
D&R	Building Control	Section 30 - Temporary Structures Charge	Framed Tower for loud speakers, lighting, video screens etc	N	180 (+50% for each additional tower)		
D&R	Building Control	Section 30 - Temporary Structures Charge	Other structure of a complex nature	N	TBC Please contact for a quote		
D&R	Building Control	Section 30 - Temporary Structures Charge	Renewals of previous consents (regardless of the regulatory of the re-inspection) - Building or Structure	N	85-125	85-125	
D&R	Building Control	Section 30 - Temporary Structures Charge	Renewals of previous consents (regardless of the regulatory of the re-inspection) - Chimney Shaft, Smoke Duct, Tower or similar sized structure (whether vertical, horizontal or inclined)	N	85 10	85 10	for first 6 metres/ for every additional 6 metres
D&R	Building Control	Section 30 - Temporary Structures Charge	Renewals of previous consents (regardless of the regulatory of the re-inspection) - Advertisement Hoarding or other sign supporting structure	N	85	85	per independent panel

Appendix 6

Discretionary Fees and Charges to be approved by the Licensing Committee

Nature and policy of charging								
Dir	Service	Description of fee and charge	Breakdown Fees/Charges	Charges set nationally / by statute (Y/N)	Current charge 13/14 (£)	Proposed charge 14/15 (£)	% Change 14/15	Unit of charge
CLC	Massage and Special Treatments	Flat rate fee		N	302.00	302.00	0.0%	
CLC	Massage and Special Treatments	Including Acupuncture, tattooist, etc		N	311.00	311.00	0.0%	
CLC	Massage and Special Treatments	Initial application fee and renewal		N	500.00	500.00	0.0%	
CLC	Animal Welfare and safety	Pet shop license		N	213.30	213.30	0.0%	per item
CLC	Animal Welfare and safety	Riding establishments		N	227.30	227.30	0.0%	
CLC	Licensing	Gambling Act: Premises Licence: Existing Casino	Annual fee	N	2,250	2,250	0.0%	
CLC	Licensing	Gambling Act: Premises Licence: Existing Casino	Variation	N	1,500	1,500	0.0%	
CLC	Licensing	Gambling Act: Premises Licence: Existing Casino	Transfer	N	1,015	1,015	0.0%	
CLC	Licensing	Gambling Act: Premises Licence: Existing Casino	Re-instatement	N	1,015	1,015	0.0%	
CLC	Licensing	Gambling Act: Premises Licence: Existing Casino	copy of licence	N	25	25	0.0%	
CLC	Licensing	Gambling Act: Premises Licence: Existing Casino	Notification of change	N	50	50	0.0%	
CLC	Licensing	Gambling Act: Premises Licence: New small Casino	New Application	N	8,000	8,000	0.0%	
CLC	Licensing	Gambling Act: Premises Licence: New small Casino	Annual fee	N	3,750	3,750	0.0%	
CLC	Licensing	Gambling Act: Premises Licence: New small Casino	Variation	N	3,000	3,000	0.0%	
CLC	Licensing	Gambling Act: Premises Licence: New small Casino	Transfer	N	1,350	1,350	0.0%	
CLC	Licensing	Gambling Act: Premises Licence: New small Casino	Reinstatement	N	1,350	1,350	0.0%	
CLC	Licensing	Gambling Act: Premises Licence: New small Casino	Provisional Statement	N	6,000	6,000	0.0%	
CLC	Licensing	Gambling Act: Premises Licence: New small Casino	Application (Provisional Statement Holders)	N	3,000	3,000	0.0%	
CLC	Licensing	Gambling Act: Premises Licence: New small Casino	copy of licence	N	25	25	0.0%	
CLC	Licensing	Gambling Act: Premises Licence: New small Casino	Notification of change	N	50	50	0.0%	
CLC	Licensing	Gambling Act: Premises Licence: New Large Casino	New Application	N	10,000	10,000	0.0%	
CLC	Licensing	Gambling Act: Premises Licence: New Large Casino	Annual fee	N	7,500	7,500	0.0%	
CLC	Licensing	Gambling Act: Premises Licence: New Large Casino	Variation	N	3,750	3,750	0.0%	
CLC	Licensing	Gambling Act: Premises Licence: New Large Casino	Transfer	N	1,615	1,615	0.0%	
CLC	Licensing	Gambling Act: Premises Licence: New Large Casino	Reinstatement	N	1,615	1,615	0.0%	
CLC	Licensing	Gambling Act: Premises Licence: New Large Casino	Provisional Statement	N	7,500	7,500	0.0%	
CLC	Licensing	Gambling Act: Premises Licence: New Large Casino	Application (Provisional Statement Holders)	N	5,000	5,000	0.0%	
CLC	Licensing	Gambling Act: Premises Licence: New Large Casino	copy of licence	N	25	25	0.0%	

Appendix 6

Discretionary Fees and Charges to be approved by the Licensing Committee

Nature and policy of charging								
Dir	Service	Description of fee and charge	Breakdown Fees/Charges	Charges set nationally / by statute (Y/N)	Current charge 13/14 (£)	Proposed charge 14/15 (£)	% Change 14/15	Unit of charge
CLC	Licensing	Gambling Act: Premises Licence: New Large Casino	Notification of change	N	50	50	0.0%	
CLC	Licensing	Gambling Act: Premises Licence: Regional Casino	New Application	N	15,000	15,000	0.0%	
CLC	Licensing	Gambling Act: Premises Licence: Regional Casino	Annual fee	N	11,250	11,250	0.0%	
CLC	Licensing	Gambling Act: Premises Licence: Regional Casino	Variation	N	5,625	5,625	0.0%	
CLC	Licensing	Gambling Act: Premises Licence: Regional Casino	Transfer	N	4,875	4,875	0.0%	
CLC	Licensing	Gambling Act: Premises Licence: Regional Casino	Reinstatement	N	4,875	4,875	0.0%	
CLC	Licensing	Gambling Act: Premises Licence: Regional Casino	Provisional Statement	N	11,250	11,250	0.0%	
CLC	Licensing	Gambling Act: Premises Licence: Regional Casino	Application (Provisional Statement Holders)	N	8,000	8,000	0.0%	
CLC	Licensing	Gambling Act: Premises Licence: Regional Casino	copy of licence	N	25	25	0.0%	
CLC	Licensing	Gambling Act: Premises Licence: Regional Casino	Notification of change	N	50	50	0.0%	
CLC	Licensing	Gambling Act: Premises Licence: Bingo Club	New Application	N	3,500	3,500	0.0%	
CLC	Licensing	Gambling Act: Premises Licence: Bingo Club	Annual fee	N	750	750	0.0%	
CLC	Licensing	Gambling Act: Premises Licence: Bingo Club	Variation	N	1,315	1,315	0.0%	
CLC	Licensing	Gambling Act: Premises Licence: Bingo Club	Transfer	N	900	900	0.0%	
CLC	Licensing	Gambling Act: Premises Licence: Bingo Club	Reinstatement	N	900	900	0.0%	
CLC	Licensing	Gambling Act: Premises Licence: Bingo Club	Provisional Statement	N	2,625	2,625	0.0%	
CLC	Licensing	Gambling Act: Premises Licence: Bingo Club	Application (Provisional Statement Holders)	N	900	900	0.0%	
CLC	Licensing	Gambling Act: Premises Licence: Bingo Club	copy of licence	N	20	20	0.0%	
CLC	Licensing	Gambling Act: Premises Licence: Bingo Club	Notification of change	N	40	40	0.0%	
CLC	Licensing	Gambling Act: Premises Licence: Betting	New Application	N	3,000	3,000	0.0%	
CLC	Licensing	Gambling Act: Premises Licence: Betting	Annual fee	N	500	500	0.0%	
CLC	Licensing	Gambling Act: Premises Licence: Betting	Variation	N	1,125	1,125	0.0%	
CLC	Licensing	Gambling Act: Premises Licence: Betting	Transfer	N	900	900	0.0%	
CLC	Licensing	Gambling Act: Premises Licence: Betting	Reinstatement	N	900	900	0.0%	
CLC	Licensing	Gambling Act: Premises Licence: Betting	Provisional Statement	N	2,250	2,250	0.0%	
CLC	Licensing	Gambling Act: Premises Licence: Betting	Application (Provisional Statement Holders)	N	900	900	0.0%	
CLC	Licensing	Gambling Act: Premises Licence: Betting	copy of licence	N	20	20	0.0%	
CLC	Licensing	Gambling Act: Premises Licence: Betting	Notification of change	N	40	40	0.0%	

Appendix 6

Discretionary Fees and Charges to be approved by the Licensing Committee

Nature and policy of charging								
Dir	Service	Description of fee and charge	Breakdown Fees/Charges	Charges set nationally / by statute (Y/N)	Current charge 13/14 (£)	Proposed charge 14/15 (£)	% Change 14/15	Unit of charge
CLC	Licensing	Gambling Act: Premises Licence: Tracks	New Application	N	2,500	2,500	0.0%	
CLC	Licensing	Gambling Act: Premises Licence: Tracks	Annual fee	N	750	750	0.0%	
CLC	Licensing	Gambling Act: Premises Licence: Tracks	Variation	N	940	940	0.0%	
CLC	Licensing	Gambling Act: Premises Licence: Tracks	Transfer	N	715	715	0.0%	
CLC	Licensing	Gambling Act: Premises Licence: Tracks	Reinstatement	N	715	715	0.0%	
CLC	Licensing	Gambling Act: Premises Licence: Tracks	Provisional Statement	N	1,875	1,875	0.0%	
CLC	Licensing	Gambling Act: Premises Licence: Tracks	Application (Provisional Statement Holders)	N	715	715	0.0%	
CLC	Licensing	Gambling Act: Premises Licence: Tracks	copy of licence	N	20	20	0.0%	
CLC	Licensing	Gambling Act: Premises Licence: Tracks	Notification of change	N	40	40	0.0%	
CLC	Licensing	Gambling Act: Premises Licence: Family Entertainment Centre	New Application	N	2,000	2,000	0.0%	
CLC	Licensing	Gambling Act: Premises Licence: Family Entertainment Centre	Annual fee	N	600	600	0.0%	
CLC	Licensing	Gambling Act: Premises Licence: Family Entertainment Centre	Variation	N	750	750	0.0%	
CLC	Licensing	Gambling Act: Premises Licence: Family Entertainment Centre	Transfer	N	715	715	0.0%	
CLC	Licensing	Gambling Act: Premises Licence: Family Entertainment Centre	Reinstatement	N	715	715	0.0%	
CLC	Licensing	Gambling Act: Premises Licence: Family Entertainment Centre	Provisional Statement	N	1,500	1,500	0.0%	
CLC	Licensing	Gambling Act: Premises Licence: Family Entertainment Centre	Application (Provisional Statement Holders)	N	715	715	0.0%	
CLC	Licensing	Gambling Act: Premises Licence: Family Entertainment Centre	copy of licence	N	20	20	0.0%	
CLC	Licensing	Gambling Act: Premises Licence: Family Entertainment Centre	Notification of change	N	40	40	0.0%	
CLC	Licensing	Gambling Act: Premises Licence: Adult Gaming Centre	New Application	N	2,000	2,000	0.0%	
CLC	Licensing	Gambling Act: Premises Licence: Adult Gaming Centre	Annual fee	N	650	650	0.0%	
CLC	Licensing	Gambling Act: Premises Licence: Adult Gaming Centre	Variation	N	750	750	0.0%	
CLC	Licensing	Gambling Act: Premises Licence: Adult Gaming Centre	Transfer	N	900	900	0.0%	
CLC	Licensing	Gambling Act: Premises Licence: Adult Gaming Centre	Reinstatement	N	900	900	0.0%	
CLC	Licensing	Gambling Act: Premises Licence: Adult Gaming Centre	Provisional Statement	N	1,500	1,500	0.0%	
CLC	Licensing	Gambling Act: Premises Licence: Adult Gaming Centre	Application (Provisional Statement Holders)	N	900	900	0.0%	
CLC	Licensing	Gambling Act: Premises Licence: Adult Gaming Centre	copy of licence	N	20	20	0.0%	
CLC	Licensing	Gambling Act: Premises Licence: Adult Gaming Centre	Notification of change	N	40	40	0.0%	
CLC	Licensing	Film Classification	Per hour or part thereof	N	30	30	0.0%	